

January 1, 2022  
12:00 noon  
Chesilhurst Borough

1. The invocation was given by Pastor Monique Rochon
2. The special [reorganization] meeting of the Chesilhurst Borough Council was opened by Mayor Jamila Odom-Garnett with the pledge of allegiance followed by the sunshine statement.
3. Michael J. Watson, Partner of Brown and Connery administered the oaths of office to Cathleen Jordan, and Pearlie C. Lee.
4. ROLL CALL - Council members Hirn, Holmes, Jordan, Lee and Littles. Absent: Littles
5. RESOLUTION 22-1 Motion by Jordan, seconded by Lee and carried (5 ayes) Russell Hirn Sr. is hereby appointed Council President.
6. RESOLUTION 22-2 Motion by Hirn seconded by Jordan and carried (5 ayes) William M. Tambussi (Brown & Connery LLP) is hereby appointed Municipal Solicitor.
7. RESOLUTION 22-3 Motion by Hirn, seconded by Jordan and carried (5 ayes) Michele Gibson is hereby appointed Foreclosure Attorney
8. RESOLUTION 22-4 Motion by Hirn, seconded by Jordan and carried (5 ayes) Parker McCay is hereby appointed Redevelopment Attorney.
9. RESOLUTION 22-5 Motion by Hirn, seconded by Jordan and carried (5 ayes) Darryl Rhone C. Rhone (CGO Law, P.C.) is hereby appointed Special.
10. RESOLUTION 22-6 Motion by Hirn, seconded by Jordan and carried (5 ayes) Steven Bach (Bach Associates, PC) is hereby appointed Municipal Engineer.
11. RESOLUTION 22-7 Motion by Hirn seconded by Jordan and carried (5 ayes) Christopher J. Noll (Environmental Resolutions, In.) is hereby appointed combine Planning/Zoning Engineer.
12. RESOLUTION 22-8 Motion by Littles seconded by Hirn and carried (5 ayes) Michael D. Cesaro (Bowman & Company, LLP) is hereby appointed Registered Municipal Accountant.
13. RESOLUTION 22-9 Motion by Hirn, seconded by Jordan and carried (5 ayes) Gloria Rose is hereby appointed Borough Clerk.
14. RESOLUTION 22-10 Motion by Hirn, seconded by Jordan and carried (5 ayes) JoAnn Watson is hereby appointed Tax Collector/Tax Search Clerk
15. RESOLUTION 22-11 Motion by Littles seconded by Jordan and carried (5 ayes) Theresa Stagliano is hereby appointed as Tax Assessor representative for tax appeal hearings at the County and State
16. RESOLUTION 22-12 Motion by Hirn, seconded by Lee and carried (5 ayes) Gloria Rose is hereby appointed Municipal Search Clerk.

17. RESOLUTION 22-13 Motion by Hirn, seconded by Jordan and carried (5 ayes) Gloria Rose is hereby appointed Registrar of Vital Statistics and Karen Ford shall serve as Deputy Registrar.
18. RESOLUTION 22-14 Motion by Lee, seconded by Hirn and carried (5 ayes) Maricia Bookman is hereby appointed Court Administrator and Karen Paullin shall serve as the Deputy Court Administrator.
19. RESOLUTION 22-15 Motion by Hirn seconded by Littles and carried (5 ayes) Donna Siegel Platt, P.C. is hereby appointed Municipal Prosecutor.
20. RESOLUTION 22-16 Motion by Hirn, seconded by Jordan and carried (5 ayes) Gabrielle DeSorte Esq. is hereby appointed Public Defender.
21. RESOLUTION 22-17 Motion by Hirn seconded by Jordan and carried (5 ayes) Judson Moore, Jr. is hereby appointed Temporary Chief Financial Officer/Treasurer.
22. RESOLUTION 22-18 Motion by Holmes, seconded by Jordan and carried (5 ayes) Karen Ford is hereby appointed Finance Clerk and Notary.
23. RESOLUTION 22-19 Motion by Jordan seconded by Hirn and carried (5 ayes) Dorothy Coleman is hereby appointed Sewer Clerk/Tax Clerk.
24. RESOLUTION 22-20 Motion by Hirn seconded by Jordan and carried (5 ayes) Ethel Dixon, Gloria McClain, Audrey Leadly, Karen Ford, Jannie Odom, Carlotta Casey, Wadia Alwan, Edie McCloud, Cathy Jordan, Gary Medley, Pearlie Lee, and Michele Robinson is hereby appointed to serve on the Senior Citizens Committee.
25. RESOLUTION 22-21 Motion by Hirn seconded by Jordan and carried (5 ayes) Sonia Plaza is hereby appointed Hispanic Liaison to council.
26. RESOLUTION 22-22 Motion by Hirn, seconded by Jordan and carried (5 ayes) Edward Williams is hereby appointed Zoning Officer/Community Development Director.
27. RESOLUTION 22-23 Motion by Hirn seconded by Jordan and carried (5 ayes) Robert L. Ingram, Jr. is hereby appointed Code Official.
28. RESOLUTION 22-24 Motion by Hirn, seconded by Jordan and carried (5 ayes) Jordan Lyles is hereby appointed Community Outreach Coordinator.
29. RESOLUTION 22-25 Motion by Hirn seconded by Jordan and carried (5 ayes) Marc Rigberg is hereby appointed Chesilhurst Fire Official/Marshall.
30. RESOLUTION 22-26 Motion by Hirn seconded by Jordan and carried (5 ayes) Winslow Twp. Fire District #1 shared services agreement is hereby approved to provide fire protection/rescue services and perform all fire code inspection
31. RESOLUTION 22-27 Motion by Hirn, seconded by Jordan and carried (5 ayes) Waterford/Winslow Twp. shared services agreement for EMS is hereby approved

32. RESOLUTION 22-28 Motion by Hirn, seconded by Jordan and carried (5 ayes) Kenny Smith is hereby appointed Drug Alliance Coordinator.
33. RESOLUTION 22-29 Motion by Hirn, seconded by Lee and carried (5 ayes) Mayor Jamila Odom-Garnett is hereby appointed to serve as Day-to-Day Operation Manager for the Borough.
34. RESOLUTION 22-30 Motion by Hirn, seconded by Jordan and carried (5 ayes) Mark von der Tann is hereby appointed Risk Management Consultant
35. RESOLUITON 22-31 Motion by Hirn, seconded by Jordan and carried (5 ayes) Tavares Pointer is hereby appointed Recycling Coordinator.
36. RESOLUITON 22-32 Motion by Hirn seconded by Jordan and carried (6 ayes) Parker McCay is hereby appointed Bond Counsel.
37. RESOLUTION 22-33 Motion by Hirn seconded by Jordan and carried (5 ayes) Andrew Viola (RAGONESE, ALBANO & VIOLA, LLC) is hereby appointed Planning/Zoning Board Attorney.
38. RESOLUTION 22-34 Motion by Holmes, seconded by Hirn and carried (5 ayes) Jordan Lyles is hereby appointed Planning/Zoning Board Secretary.
39. RESOLUTION 22-35 Motion by Hirn, seconded by Jordan and carried (5 ayes) Mayor's appointment for Planning Board members: Monica Holmes appointed by council (1) year, Borough Official(1yr) Robert Ingram, Jr.-CE, Class 4- Kimberly Ford, Class 4 - Mark Peters, Class 4- John Frazier, Class 4 Joseph Waite, 2<sup>nd</sup> Alt. John Sturgis and designee to act for the Mayor - Russell Hirn is hereby approved.
40. RESOLUTION 22-36 Motion by Hirn, seconded by Jordan and carried (5 ayes) Darryl Rhone (CGO Law, P.C.) is hereby appointed Solicitor for Rent Control Board.  
  
RESOLUTION 22-37 Motion by Hirn, seconded by Jordan and carried(5 ayes) Gloria McClain is hereby appointed Rent Control Board Secretary.
41. RESOLUTION 22-38 Motion by Hirn, seconded by Jordan and carried (5 ayes) Russell Hirn, Gloria McClain, Jesse Crowder, Cathleen Jordan, Carlotta Casey, Cindy Wakeley, and Sharon Hymon is hereby appointed to serve on the Rent Control Board.
42. RESOLUTION 22-39 Motion by Hirn, seconded by Jordan and carried (5 ayes) Pearlie C. Lee is hereby appointed Board of Health Secretary.
43. RESOLUTION 22-40 Motion by Hirn, seconded by Jordan and carried (5 ayes) Tavares Pointer is hereby appointed Public Works Supervisor.
44. RESOLUTION 24-41 Motion by Hirn, seconded by Jordan and carried (5 ayes) Independent Animal Control shall provide animal enforcement within the Borough of Chesilhurst is hereby approved
45. RESOLUTION 22-42 Motion by Hirn, seconded by Jordan and carried (5 ayes) Audrey Leady is hereby appointed to Office of Aging

46. RESOLUTION 22-43 Motion by Hirn, seconded by Jordan and carried (5 ayes) Michael Transmission is hereby appointed to repair Borough's automobiles
47. RESOLUTION 22-44 Motion by Hirn, seconded by Jordan and carried (5 ayes) all Department Heads are required to attend the regular Council meetings at Mayor's discretion is hereby approved.
48. RESOLUTION 22-45 Motion by Hirn, seconded by Jordan and carried (5 ayes) essential municipal employees are required to be at work during emergency is hereby approved
49. RESOLUTION 22-46 Motion by Hirn, seconded by Jordan and carried (5 ayes) Professional services: Solicitor - Brown & Connery LLP Engineer - Bach Associates, Accountant - Bowman & Co., Special Attorney - Darryl C. Rhone, Environmental Resolutions, Inc., Planning/Zoning Board Engineer, Bond Counsel- Parker McCay, Redevelopment Attorney - Parker McCay is hereby appointed for professional services.
50. RESOLUTION 22-47 Motion by Hirn, seconded by Jordan and carried (6 ayes) The regular meetings of the Chesilhurst Borough Council will be held on the first Thursday of each month at 7:00 p.m. and the caucus meetings shall be held on the first Thursday of each month at 6:30 p.m.
51. RESOLUTION 22-48 Motion by Hirn, seconded by Jordan and carried (5 ayes) The regular meetings of the Chesilhurst Planning Board will be held on the first Wednesday of each month at 7:00 p.m. and the caucus meetings shall be held on the last Wednesday of each month at 7:00 p.m.
52. RESOLUTION 22-49 Motion by Hirn, seconded by Jordan and carried (5 ayes) The order of business for the conducting of all regular meetings is hereby established.
53. RESOLUTION 22-50 Motion by Hirn, seconded by Jordan and carried(5 ayes) June, July, & August meetings will be held the first Thursday caucus commencing at 6:00 p.m. following regular meeting at 6:30 p.m.
54. RESOLUTION 22-51 Motion by Hirn, seconded by Jordan and carried (5 ayes) the Rent Control Board meetings will be held on the first Tuesday commencing at 7:00 p.m.
55. RESOLUTION 22-52 Motion by Hirn, seconded by Jordan and carried (5 ayes) the Mobile Home Association meetings will be held the second Tuesday commencing at 7:00 p.m.
56. RESOLUTION 22-53 Motion by Hirn, seconded by Jordan and carried (5 ayes) Tavares Pointer is hereby appointed Community Center Coordinator.
57. RESOLUTION 22-54 Motion by Hirn, seconded by Jordan and carried (5 ayes) Kevin Garrison is hereby appointed Sewer Operator
58. RESOLUTION 22-55 Motion by Hirn, seconded by Jordan and carried (5 ayes) The following newspapers in which public notices will be placed shall be:

a] Record Breeze                      b] Journal                      c] Phila Inquirer  
d] Courier Post                          e] Anointed News Jordan

59. RESOLUTION 22-56 Motion by Hirn, seconded by Joran and carried (5 ayes) The rate of interest for delinquent taxes shall be 8% for the first \$1,500.00 delinquency and 18% on any amount in excess of \$1,500.00.
60. RESOLUTION 22-57 Motion by Hirn, seconded by Jordan and carried (5 ayes) The various bank accounts to be maintained in TD Bank, Atco, NJ are established.
61. RESOLUTION 22-58 Motion by Hirn, seconded Jordan and carried (5 ayes) The Cash Management Plan shall be maintained in State of New Jersey Cash Management.
62. RESOLUTION 22-59 Motion by Hirn, seconded by Jordan and carried (5 ayes) Chief Financial Officer is hereby authorized to maintain a petty cash fund in the amount of \$200.00.
63. RESOLUTION 22-60 Motion by Hirn, seconded by Jordan and carried (5 ayes) The Chief Financial Officer is hereby authorized to maintain a petty cash fund for the Municipal Court in the amount of \$100.00.
64. RESOLUTION 22-61 Motion by Hirn, seconded by Jordan and carried (5 ayes) the Tax Office is hereby authorized to maintain a petty cash fund in the amount of \$100.00.
65. RESOLUTION 22-62 Motion by Hirn, seconded by Jordan and carried (5 ayes) the amount for bonding Municipal employees and officials is hereby established.
66. RESOLUTION 22-63 Motion by Hirn, seconded by Jordan and carried (5 ayes) the official holidays established for Borough employees is hereby approved.
67. RESOLUTION 22-64 Motion by Hirn, seconded by Jordan and carried(6 ayes) the compensated absence for Borough employees is hereby established.
68. RESOLUTION 22-65 Motion by Hirn, seconded by Jordan and carried (5 ayes) The following Council Committees for the administration of Borough business during the year 2022 shall be as follows:

Events Committee - Director: Lee, Littles, Plaza, Smith  
Representatives of Grant A.M.E., First Baptist, Mobile Home Park, B'nai Birth, and Community Members

Safety /Police Dept.	Liaison: Odom-Garnett
Revenue & Finance	Liaison: Holmes
Recreation	Liaison: Hirn
Ordinance/Legislative/Tax Lien	Liaison: Mayor & all Council
Website & Media	Liaison: Mayor Odom-Garnett
Cable Television	Liasion: Chew
Board of Health	Liaison: Lee
Senior Citizens/Office of Aging	Liaison: Jordan
Emergency Services/Emergency Mgmt.	Liaison: Mayor& all Council
Planning/Zoning Board	Liaison: Hirn, Holmes

Economic Development	Liaison: Mayor/All members of council
C.C.M.U.A	Liaison: Mayor Odom-Garnett
Rent Control Board	Liaison: Littles
Drug Alliance	Liaison: Chew
Sanitation	Liaison: Holmes
Personnel Committee	Liaison: Hirn
Historical Committee	Liaison: All council members- Chew
Hispanic Committee	Liaison: Jordan
Education-Winslow and Chesilhurst Rep.	Liaison: Jordan

69. The benediction was given by Mayor Jamila Odom-Garnett.  
(12:36 p.m.)
70. It was motion and seconded to adjourned the meeting.

I, Gloria D. Rose, Borough Clerk of the Borough of Chesilhurst, do hereby certify that the foregoing is a true and a correct copy of minutes taken by me at a Reorganization meeting of the of Chesilhurst Borough Council held January 1,2022 at the Municipal Bldg., Chesilhurst, NJ

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Gloria D. Rose                      Borough Clerk

Dated: \_\_\_\_\_