

BOROUGH OF CHESILHURST

COUNTY OF CAMDEN

REPORT OF AUDIT

**FOR THE YEAR ENDED
DECEMBER 31, 2018**

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BOROUGH OF CHESILHURST
PART I
REPORT OF AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough of Chesilhurst
Chesilhurst, New Jersey 08089

Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Chesilhurst, in the County of Camden, State of New Jersey, as of December 31, 2018 and 2017, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in note 1 to the financial statements, the financial statements are prepared by the Borough on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Borough of Chesilhurst, in the County of Camden, State of New Jersey, as of December 31, 2018 and 2017 or the results of its operations and changes in fund balance for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Chesilhurst, in the County of Camden, State of New Jersey, as of December 31, 2018 and 2017, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2018, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

Emphasis of Matter

Adoption of New Accounting Principles

As discussed in note 1 to the financial statements, during the year ended December 31, 2018, the Borough adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. The adoption of this new accounting principle resulted in a material note disclosure (see note 9). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this Statement only required financial statement disclosures. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough's basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements and schedules described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 16, 2019 on our consideration of the Borough of Chesilhurst, in the County of Camden, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Chesilhurst's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Michael D. Cesaro
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
September 16, 2019

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough of Chesilhurst
Chesilhurst, New Jersey 08089

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Borough of Chesilhurst, in the County of Camden, State of New Jersey, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated September 16, 2019. That report indicated that the Borough of Chesilhurst's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Our report on the financial statements included an emphasis of matter paragraph describing the adoption of a new accounting pronouncement.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough of Chesilhurst's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Chesilhurst's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Chesilhurst's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Chesilhurst's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Michael D. Cesaro
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
September 16, 2019

BOROUGH OF CHESILHURST
CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
As of December 31, 2018 and 2017

ASSETS:	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Cash	SA-1	\$ 1,591,994.63	\$ 1,536,004.94
Change Fund	SA-3	<u>250.00</u>	<u>250.00</u>
		<u>1,592,244.63</u>	<u>1,536,254.94</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-5	208,581.95	176,882.34
Tax Title Liens Receivable	SA-6	939,046.41	802,056.56
Property Acquired for Taxes	SA-7	1,319,999.75	1,319,999.75
Protested Checks Receivable	SA-20		300.00
Revenue Accounts Receivable	SA-8	2,902.38	1,590.52
Due from Animal Control Trust Fund	SB-2	3,481.19	3,281.19
Due from Sewer Utility Operating Fund	SD-7		<u>5,049.29</u>
		<u>2,474,011.68</u>	<u>2,309,159.65</u>
Total Current Fund		<u>4,066,256.31</u>	<u>3,845,414.59</u>
Federal, State and Other Grant Fund:			
Federal, State and Other Grants Receivable	SA-23	159,588.12	25,188.21
Due from Current Fund	SA-21	<u>183,756.09</u>	<u>64,523.47</u>
Total Federal, State and Other Grant Fund		<u>343,344.21</u>	<u>89,711.68</u>
Total Assets		<u>\$ 4,409,600.52</u>	<u>\$ 3,935,126.27</u>

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
As of December 31, 2018 and 2017

LIABILITIES, RESERVES AND FUND BALANCE:	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3, SA-9	\$ 192,737.00	\$ 277,560.29
Reserve for Encumbrances	SA-10	55,639.88	33,223.20
Accounts Payable	SA-11	22,272.97	36,223.53
Due to State of New Jersey - Division of Youth Family Services	SA-12	181.00	156.00
Due to State of New Jersey - Veteran and Senior Citizens' Deductions	SA-13	1,688.95	1,938.95
Prepaid Mobile Home Rents	SA-1		1,200.00
Prepaid Taxes	SA-14	19,935.32	26,043.85
Tax Overpayments	SA-15	6,649.19	4,364.74
Local District School Taxes Payable	SA-16	0.20	0.20
Due to County for Added and Omitted Taxes	SA-18	703.21	3,304.23
Payroll Deductions Payable	SA-19	30,352.72	57,207.40
Due to Federal, State and Other Grant Fund	SA-21	183,756.09	64,523.47
Due to Trust Other Fund	SB-6	160,902.49	154,003.26
Due to General Capital Fund	SC-4	90,486.17	90,486.17
Due to Sewer Utility Operating Fund	SD-7	23,964.29	
		<u>789,269.48</u>	<u>750,235.29</u>
Reserves for Receivables and Other Assets		2,474,011.68	2,309,159.65
Fund Balance	A-1	<u>802,975.15</u>	<u>786,019.65</u>
Total Current Fund		<u>4,066,256.31</u>	<u>3,845,414.59</u>
Federal, State and Other Grant Fund:			
Reserve for Federal, State and Other Grants -- Unappropriated	SA-24	8,797.22	8,479.47
Reserve for Federal, State and Other Grants -- Appropriated	SA-25	148,513.73	79,648.95
Contracts Payable	SA-22	158,318.75	1,048.75
Reserve for Encumbrances	SA-25	27,714.51	534.51
Total Federal, State and Other Grant Fund		<u>343,344.21</u>	<u>89,711.68</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 4,409,600.52</u>	<u>\$ 3,935,126.27</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
CURRENT FUND

Statements of Operations and Changes in Fund Balance -- Regulatory Basis
For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<u>Revenue and Other Income Realized</u>		
Surplus Anticipated	\$ 430,000.00	\$ 399,000.00
Miscellaneous Revenues Anticipated	1,220,235.28	936,998.56
Receipts from Delinquent Taxes	143,938.59	136,374.89
Receipts from Current Taxes	2,704,638.80	2,687,608.79
Non-Budget Revenues	155,744.15	112,914.72
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	246,776.56	191,418.01
Prepaid Mobile Home Rents	1,200.00	
Federal and State Grants Appropriated Canceled	1,140.37	
Liquidation of Reserve for:		
Due from Sewer Utility Fund	5,049.29	24,637.90
	<u>4,908,723.04</u>	<u>4,488,952.87</u>
Total Income		
<u>Expenditures</u>		
Budget and Emergency Appropriations:		
Operations Within "CAPS":		
Salaries and Wages	1,251,040.74	1,189,373.00
Other Expenses	973,732.00	995,020.00
Deferred Charges and Statutory Expenditures Within "CAPS"	283,365.00	245,441.00
Operations Excluded from "CAPS":		
Salaries and Wages	7,000.00	
Other Expenses	20,011.96	19,811.96
Capital Improvements Excluded from "CAPS"	372,000.00	70,000.00
County Taxes	759,660.26	750,749.53
County Added and Omitted Taxes	703.21	3,304.23
Local District School Tax	791,164.00	791,164.00
Deductions Disallowed by Collector -- Prior Year Taxes	1,750.00	1,250.00
Federal and State Grants Receivables Canceled	1,140.37	
Creation of Reserves for:		
Due from Animal Control License Fund	200.00	187.80
	<u>4,461,767.54</u>	<u>4,066,301.52</u>
Total Expenditures		

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Excess in Revenue	\$ 446,955.50	\$ 422,651.35
<u>Fund Balance</u>		
Balance Jan. 1	<u>786,019.65</u>	<u>762,368.30</u>
	1,232,975.15	1,185,019.65
Decreased by:		
Utilization as Anticipated Revenue	<u>430,000.00</u>	<u>399,000.00</u>
Balance December 31	<u><u>\$ 802,975.15</u></u>	<u><u>\$ 786,019.65</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2018

	Anticipated Budget	Special N.J.S.A. 40A:4-87	Realized	Excess or (Deficit)
Surplus Anticipated	\$ 430,000.00	-	\$ 430,000.00	-
Miscellaneous Revenues:				
Local Revenues:				
Licenses:				
Alcoholic Beverages	1,500.00		2,640.00	\$ 1,140.00
Fees and Permits	13,000.00		15,872.00	2,872.00
Fines and Costs:				
Municipal Court	28,000.00		22,163.73	(5,836.27)
Interest and Costs on Taxes	33,756.00		40,311.85	6,555.85
Refund of Prior Year Expenditure - Employee Contributions	39,912.00		39,912.00	
State Aid Without Offsetting Appropriations:				
Consolidated Municipal Property Tax				
Relief Aid (N.J.S.A. 52:27D-118.35)	383,745.00		351,427.00	(32,318.00)
Energy Receipts Tax (P.L. 1997, Chapter 162 & 167)	442,595.00		474,913.00	32,318.00
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:				
Recycling Tonnage Grant	763.96		763.96	
Camden County Prosecutor's Office-DWI Enforcement		\$ 1,500.00	1,500.00	
Click it or Ticket		5,500.00	5,500.00	
Alcohol Education and Rehabilitation Fund	120.86		120.86	
Municipal Alliance on Alcoholism and Drug Abuse	6,465.05		6,465.05	
Body Armor Replacement Fund	1,061.39		1,061.39	
Clean Communities Program	6,584.44		6,584.44	
JIF Safety Award	1,000.00		1,000.00	
NJ Transportation Trust Fund - Third Ave	250,000.00		250,000.00	
Total Miscellaneous Revenues	1,208,503.70	7,000.00	1,220,235.28	4,731.58
Receipts from Delinquent Taxes	137,000.00		143,938.59	6,938.59
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	1,470,014.30		1,498,479.63	28,465.33
Budget Totals	3,245,518.00	7,000.00	3,292,653.50	40,135.50
Non-Budget Revenues	-	-	155,744.15	155,744.15
	\$ 3,245,518.00	\$ 7,000.00	\$ 3,448,397.65	\$ 195,879.65

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2018

Analysis of Realized Revenues

Allocation of Current Tax Collections:

Revenue from Collections		\$ 2,704,638.80
Allocated to:		
Schools and County Taxes		1,551,527.47
Balance for Support of Municipal Budget Appropriations		1,153,111.33
Add: Appropriation "Reserve for Uncollected Taxes"		345,368.30
Amount for Support of Municipal Budget Appropriations		\$ 1,498,479.63

Receipts from Delinquent Taxes:

Delinquent Tax Collections		\$ 137,909.16
Tax Title Lien Collections		6,029.43
		\$ 143,938.59

Analysis of Non-Budget Revenues

Revenue Accounts Receivable:

Treasurer		
Cell Tower Rental	\$ 41,730.42	
Payments in Lieu of Taxes --Bnai Brith	21,004.20	
Cable Television Franchise Tax	20,112.24	
Clerk		
Other Licenses	2,220.00	
		\$ 85,066.86
Revenue Accounts Receivable -- Tax Collector		
Tax Search Fees	1,994.02	
Forfeited Tax Sale Premiums	21,800.00	
Tax Search Fees		23,794.02
Treasurer:		
Receipts:		
Vacant Property	16,100.00	
Street Opening Fees	2,100.00	
JIF Dividend	20,978.00	
Planning Board Application Fees	1,000.00	
Miscellaneous Other	2,655.79	
NJ State Inspection	1,350.00	
Administrative Fee Senior Citizen and Veterans Deduction	205.00	
Reimbursement from CCMUA	1,814.48	
Off Duty Police Administrative Fees	680.00	
		46,883.27
		\$ 155,744.15

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
OPERATIONS -- WITHIN "CAPS"					
General Government Functions:					
Mayor and Council					
Salaries and Wages	\$ 47,300.00	\$ 47,300.00	\$ 47,225.00		\$ 75.00
Other Expenses	10,200.00	12,200.00	9,242.41	\$ 697.90	2,259.69
Borough Clerk					
Salaries and Wages	41,200.00	41,200.00	39,899.15		1,300.85
Other Expenses	18,000.00	18,000.00	9,972.01	287.30	7,740.69
Registrar of Vital Statistics					
Salaries and Wages	4,841.00	4,841.00	4,840.97		0.03
Other Expenses	100.00	100.00			100.00
Elections					
Salaries and Wages	2,700.00	1,300.00	1,226.00		74.00
Other Expenses	200.00	200.00			200.00
Financial Administration					
Salaries and Wages	67,465.00	67,465.00	67,427.22		37.78
Other Expenses	33,000.00	33,000.00	27,674.76	577.61	4,747.63
Audit Services	45,500.00	45,500.00	45,500.00		
Assessment of Taxes					
Salaries and Wages	7,931.00	7,931.00	7,913.57		17.43
Other Expenses	1,500.00	1,500.00	583.25	141.32	775.43
Tax Collector					
Salaries and Wages	20,600.00	20,600.00	18,035.34		2,564.66
Tax Sale Costs	250.00	250.00	198.00		52.00
Miscellaneous	11,300.00	11,300.00	8,120.92	172.96	3,006.12
Liquidation of Tax Title Liens					
Other Expenses	60,000.00	41,000.00	23,334.82		17,665.18
Legal Services and Costs					
Other Expenses	50,000.00	50,000.00	39,399.63	114.85	10,485.52
Engineering Services and Costs					
Other Expenses	20,000.00	18,000.00	9,475.50	5675.5	2,849.00
Municipal Court					
Salaries and Wages	51,500.00	51,500.00	49,547.39		1,952.61
Other Expenses	5,000.00	6,000.00	5,048.71	267.14	684.15
Public Defender (P.L. 1997, C.256)					
Other Expenses	3,000.00	3,000.00		2,774.00	226.00

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
OPERATIONS -- WITHIN "CAPS" (CONT'D)					
Land Use Administration Functions:					
Planning and Zoning Board					
Salaries and Wages	\$ 2,590.45	\$ 2,590.45	\$ 2,589.89		\$ 0.56
Other Expenses	9,000.00	9,000.00	7,635.00	\$ 625.00	740.00
Zoning Officer					
Salaries and Wages	4,635.00	4,635.00	4,613.48		21.52
Other Expenses	100.00	100.00			100.00
Code Enforcement Functions:					
Rent Control					
Salaries and Wages	3,811.00	2,611.00	2,589.89		21.11
Other Expenses	4,000.00	4,000.00		3,865.00	135.00
Housing Costs					
Other Expenses	1.00	1.00			1.00
Insurance					
Other	50,810.00	50,810.00	41,209.64		9,600.36
Worker's Compensation Insurance	40,500.00	40,500.00	40,451.59		48.41
Employee Group Insurance	119,912.00	99,912.00	98,868.00		1,044.00
Employee Group Insurance - Opt Out	18,000.00	15,000.00	14,808.04		191.96
Code Enforcement Officer					
Salaries and Wages	3,811.00	3,811.00	3,802.68		8.32
Other Expenses	500.00	500.00	56.10		443.90
Public Safety Functions:					
Police					
Salaries and Wages	760,440.00	795,140.00	788,338.25		6,801.75
Other Expenses	75,000.00	87,000.00	73,838.67	9,948.10	3,213.23
Fire					
Miscellaneous Other Expenses	22,000.00	22,000.00	11,280.00		10,720.00

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
OPERATIONS -- WITHIN "CAPS" (CONT'D)					
Emergency Management Services					
Salaries and Wages	\$ 6,489.00	\$ 6,489.00	\$ 3,182.04		\$ 3,306.96
Other Expenses	1,000.00	100.00			100.00
Ambulance					
Other Expenses	10,000.00	10,000.00	10,000.00		
Prosecutor					
Salaries and Wages	9,190.69	9,190.69	9,188.76		1.93
Public Works Functions:					
Public Works Garage					
Other Expenses	5,000.00	5,000.00	1,982.73		3,017.27
Road Repairs and Maintenance					
Salaries and Wages	500.00	500.00			500.00
Other Expenses	1,500.00	6,500.00	4,714.38		1,785.62
Snow Removal					
Other Expenses	10,000.00	10,000.00	10,000.00		
Garbage and Trash Removal					
Salaries and Wages	166,776.70	156,176.70	152,694.32		3,482.38
Other Expenses	2,500.00	2,500.00	872.05		1,627.95
Landfill Solid Waste Disposal Costs	48,000.00	48,000.00	41,422.16	\$ 3,215.05	3,362.79
Environmental					
Other Expenses	2,100.00	2,100.00	1,940.00		160.00
Public Buildings and Grounds					
Other Expenses	56,000.00	56,000.00	36,544.74	4,960.67	14,494.59
Demolition of Buildings	1.00	1.00			1.00
Community Center					
Salaries and Wages	14,759.90	9,759.90	8,521.29		1,238.61
Other Expenses	6,000.00	9,000.00	5,988.93	1,425.00	1,586.07
Vehicle Maintenance					
Other Expenses	59,000.00	59,000.00	41,959.24	7,547.94	9,492.82

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
OPERATIONS -- WITHIN "CAPS" (CONT'D)					
Health and Human Services Functions:					
Board of Health					
Other Expenses	\$ 200.00	\$ 200.00			\$ 200.00
Animal Control					
Other Expenses	12,458.00	12,458.00	\$ 9,334.22	\$ 525.00	2,598.78
Park and Recreation Functions:					
Recreation					
Salaries and Wages	3,000.00	3,000.00	1,803.20		1,196.80
Other Expenses	9,000.00	11,000.00	9,129.73	830.00	1,040.27
Senior Citizen					
Other Expenses	11,000.00	7,000.00	6,516.69		483.31
Accumulated Leave Compensation	8,000.00	8,000.00	8,000.00		
Utilities:					
Electric	35,000.00	35,000.00	24,679.91		10,320.09
Telephone	29,000.00	39,000.00	25,885.68		13,114.32
Gasoline and Fuel	50,000.00	50,000.00	37,677.14	955.72	11,367.14
Natural Gas	18,000.00	13,000.00	8,485.18	491.36	4,023.46
Street Lighting	33,000.00	33,000.00	26,211.47		6,788.53
Sewerage Processing and Disposal	3,000.00	3,000.00	2,751.00		249.00
Total Operations - within "CAPS"	2,227,172.74	2,224,772.74	1,994,230.74	45,097.42	185,444.58
Detail:					
Salaries and Wages	1,237,540.74	1,251,040.74	1,228,246.48	-	22,794.26
Other Expenses	989,632.00	973,732.00	765,984.26	45,097.42	162,650.32

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
DEFERRED CHARGES AND STATUTORY EXPENDITURES MUNICIPAL -- WITHIN "CAPS"					
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System	\$ 36,209.00	\$ 33,809.00	\$ 33,809.00		
Social Security System (O.A.S.I.)	93,000.00	95,600.00	93,335.61		\$ 2,264.39
Police and Fire Retirement System	130,147.00	130,147.00	130,147.00		
Defined Contribution Retirement Program	5,000.00	7,000.00	6,553.09		446.91
Unemployment Insurance	7,000.00	7,000.00	5,932.02		1,067.98
Public Employee's Retirement System - Chapter 19 PL 2009	1,533.00	1,533.00	1,433.00		100.00
Police and Fireman's Retirement System - Chapter 19 PL 2009	8,276.00	8,276.00	8,276.00		
Total Deferred Charges and Regulatory Expenditures Municipal -- Within "CAPS"	281,165.00	283,365.00	279,485.72	-	3,879.28
Total General Appropriations for Municipal Purposes -- Within "CAPS"	2,508,337.74	2,508,137.74	2,273,716.46	\$ 45,097.42	189,323.86
OPERATIONS -- EXCLUDED FROM "CAPS"					
Recycling Tax	2,200.00	2,400.00	1,827.51	146.85	425.64
Total Other Operations - Excluded from "CAPS"	2,200.00	2,400.00	1,827.51	146.85	425.64

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
Public and Private Programs					
Camden County Municipal Alliance	\$ 6,465.05	\$ 6,465.05	\$ 6,465.05		
Camden County Municipal Alliance-Cash Match	1,616.26	1,616.26	1,616.26		
NJ Office of Highway Safety - Click It or Ticket (N.J.S.A 40A:4-87 \$5,500.00)		5,500.00	5,500.00		
Camden County Prosecutors Office - DWI Enforcement (N.J.S.A 40A:4-87 \$1,500.00)		1,500.00	1,500.00		
Clean Communities	6,584.44	6,584.44	6,584.44		
Recycling Tonnage Grant	763.96	763.96	763.96		
Body Armor Fund	1,061.39	1,061.39	1,061.39		
Alcohol Education and Rehabilitation Fund	120.86	120.86	120.86		
JIF Safety Award	1,000.00	1,000.00	1,000.00		
Total Public and Private Programs	17,611.96	24,611.96	24,611.96	-	-
Total Operations -- Excluded from "CAPS"	19,811.96	27,011.96	26,439.47	\$ 146.85	\$ 425.64
Detail:					
Other Expenses	19,811.96	20,011.96	19,439.47	146.85	425.64
OPERATIONS -- EXCLUDED FROM "CAPS"					
CAPITAL IMPROVEMENTS -- EXCLUDED FROM "CAPS"					
Engineer Costs for Projects	20,000.00	29,900.00	20,000.00	7,012.50	2,887.50
Purchase of a Generator	10,000.00	100.00			100.00
Purchase of Police Vehicles	92,000.00	92,000.00	92,000.00		
Public and Private Programs					
New Jersey DOT Trust Fund Authority Act	250,000.00	250,000.00	250,000.00		
Total Capital Improvements Excluded from "CAPS"	372,000.00	372,000.00	362,000.00	7,012.50	2,987.50

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>		
			<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	\$ 391,811.96	\$ 399,011.96	\$ 388,439.47	\$ 7,159.35	\$ 3,413.14
Subtotal General Appropriations	2,900,149.70	2,907,149.70	2,662,155.93	52,256.77	192,737.00
Reserve for Uncollected Taxes	345,368.30	345,368.30	345,368.30	-	-
Total General Appropriations	<u>\$ 3,245,518.00</u>	<u>\$ 3,252,518.00</u>	<u>\$ 3,007,524.23</u>	<u>\$ 52,256.77</u>	<u>\$ 192,737.00</u>
Budget		\$ 3,245,518.00			
Appropriation by NJSA 40A:4-87		<u>7,000.00</u>			
Budget		<u>\$ 3,252,518.00</u>			
Reserve for Federal, State and Other Grants -- Appropriated			\$ 274,611.96		
Reserve for Uncollected Taxes			345,368.30		
Due Trust Other Fund			11,929.51		
Disbursements			<u>2,375,614.46</u>		
			<u>\$ 3,007,524.23</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
TRUST FUNDS
 Statements of Assets, Liabilities and Reserves -- Regulatory Basis
 As of December 31, 2018 and 2017

ASSETS:	Ref.	2018	2017
Animal Control Trust Fund:			
Cash	SB-1	\$ 3,761.99	\$ 3,664.79
Other Funds:			
Cash	SB-1	138,169.70	205,080.12
Accounts Receivable	SB-5	5,662.87	5,386.48
Due from Current Fund	SB-6	160,902.49	154,003.26
Total Other Funds		<u>304,735.06</u>	<u>364,469.86</u>
Community Development Block Grant Fund:			
Community Development Block Grant Receivable	SB-8	68,500.00	68,500.00
Total Assets		<u>\$ 376,997.05</u>	<u>\$ 436,634.65</u>
LIABILITIES AND RESERVES:			
Animal Control Trust Fund:			
Due to Current Fund	SB-2	\$ 3,481.19	\$ 3,281.19
Reserve for Animal Control Expenditures	SB-3	278.00	382.00
Due to State of New Jersey -- Registration Fees	SB-4	2.80	1.60
Total Animal Control Trust Fund		<u>3,761.99</u>	<u>3,664.79</u>
Other Funds:			
Accounts Payable	SB-10	700.00	
Reserve for Encumbrances	SB-7	9,977.98	7,502.48
Reserve for Escrow Fees	SB-10	16,436.89	24,939.25
Premiums Received at Tax Sale	SB-10	82,100.00	147,900.00
Deposits for Redemption of Tax Sale Certificates	SB-10	22,364.91	31,772.36
Reserve for Maintenance Guarantee	SB-10	11,315.00	11,315.00
Cash Performance Bond	SB-10	15,000.00	15,000.00
Reserve for Recreation	SB-10	49,507.00	43,207.00
Reserve for Public Defender Fees	SB-10	1,333.13	1,008.13
Reserve for Off-Duty Municipal Police	SB-10	6,315.00	4,070.00
Reserve for Accumulated Absences	SB-10	50,554.03	42,554.03
Reserve for Storm Recovery	SB-10	36,510.72	32,581.21
Reserve for Forfeited Property	SB-10	230.40	230.40
Reserve for Uniform Fire Safety Penalties	SB-10	2,390.00	2,390.00
Total Other Funds		<u>304,735.06</u>	<u>364,469.86</u>
Community Development Block Grant Fund:			
Reserve for Community Development Block Grant	SB-9	68,500.00	68,500.00
Total Liabilities and Reserves		<u>\$ 376,997.05</u>	<u>\$ 436,634.65</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
GENERAL CAPITAL FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2018 and 2017

ASSETS:	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Deferred Charges to Future Taxation:			
Unfunded	SC-3	\$ 6,108.66	\$ 6,108.66
Due from Current Fund	SC-4	<u>90,486.17</u>	<u>90,486.17</u>
Total Assets		<u>\$ 96,594.83</u>	<u>\$ 96,594.83</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Improvement Authorizations:			
Funded	SC-5	\$ 3,345.16	\$ 3,345.16
Unfunded	SC-5	6,108.66	6,108.66
Capital Improvement Fund	SC-6	75,125.00	75,125.00
Reserve for Computer Equipment Purchase	C	4,060.01	4,060.01
Fund Balance	C	<u>7,956.00</u>	<u>7,956.00</u>
Total Liabilities and Reserves		<u>\$ 96,594.83</u>	<u>\$ 96,594.83</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2018 and 2017

ASSETS:	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Operating Fund:			
Cash	SD-1	\$ 188,869.53	\$ 237,569.44
Due Current Fund	SD-4	<u>23,964.29</u>	<u> </u>
		<u>212,833.82</u>	<u>237,569.44</u>
Receivables with Full Reserves:			
Sewer Consumer Accounts Receivable	SD-2	57,641.18	53,378.94
Sewer Consumer Liens Receivable	SD-3	<u>40,629.45</u>	<u>34,715.02</u>
		<u>98,270.63</u>	<u>88,093.96</u>
Total Operating Fund		<u>311,104.45</u>	<u>325,663.40</u>
Capital Fund:			
Fixed Capital	SD-5	<u>4,968,946.00</u>	<u>4,968,946.00</u>
Total Capital Fund		<u>4,968,946.00</u>	<u>4,968,946.00</u>
Total Assets		<u>\$ 5,280,050.45</u>	<u>\$ 5,294,609.40</u>

(Continued)

BOROUGH OF CHESILHURST
SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2018 and 2017

LIABILITIES, RESERVES AND FUND BALANCE:	<u>Ref.</u>	<u>2018</u>	<u>2017</u>
Operating Fund:			
Appropriation Reserves	D-3, SD-6	\$ 15,506.89	\$ 10,117.17
Accounts Payable	SD-6	350.00	
Reserve for Encumbrances	D-3	2,436.97	350.00
Due Current Fund	SD-4		5,049.29
Prepaid Sewer Rents	SD-7	3,814.10	1,865.47
Accrued Interest on Loans	SD-8		3,954.42
Reserve for Debt Service	SD-9	912.00	912.00
		<u>23,019.96</u>	<u>22,248.35</u>
Reserve for Receivables		98,270.63	88,093.96
Fund Balance	D-1	<u>189,813.86</u>	<u>215,321.09</u>
Total Operating Fund		<u>311,104.45</u>	<u>325,663.40</u>
Capital Fund:			
Reserve for Amortization	SD-10	4,968,946.00	4,767,077.13
United States Rural Development Aid			
Loans Payable	SD-11		<u>201,868.87</u>
Total Capital Fund		<u>4,968,946.00</u>	<u>4,968,946.00</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 5,280,050.45</u>	<u>\$ 5,294,609.40</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<u>Revenue and Other Income Realized</u>		
Operating Surplus Anticipated	\$ 45,000.00	\$ 87,000.00
Rents	243,400.54	257,670.73
Miscellaneous	4,790.55	6,249.57
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	<u>6,047.17</u>	<u>25,214.51</u>
Total Income	<u>299,238.26</u>	<u>376,134.81</u>
<u>Expenditures</u>		
Operating	70,000.00	45,000.00
Debt Service	204,745.49	250,898.63
Deferred Charges and Statutory Expenditures	<u>5,000.00</u>	<u>5,000.00</u>
Total Expenditures	<u>279,745.49</u>	<u>300,898.63</u>
Excess in Revenues	19,492.77	75,236.18
<u>Fund Balance</u>		
Balance January 1	<u>215,321.09</u>	<u>227,084.91</u>
Decreased by:	234,813.86	302,321.09
Utilized as Revenue in Operating Budget	<u>45,000.00</u>	<u>87,000.00</u>
Balance December 31	<u>\$ 189,813.86</u>	<u>\$ 215,321.09</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2018

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Operating Surplus Anticipated	\$ 45,000.00	\$ 45,000.00	
Rents - Sewer	240,000.00	243,400.54	\$ 3,400.54
Non-Budget Revenue		<u>4,790.55</u>	<u>4,790.55</u>
	<u>\$ 285,000.00</u>	<u>\$ 293,191.09</u>	<u>\$ 8,191.09</u>
 <u>Analysis of Realized Revenues:</u>			
Rents:			
Consumer Accounts Receivable:			
Collector		\$ 241,970.31	
Sewer Liens Receivable:			
Due Current Fund -- Collections		<u>1,430.23</u>	
			<u>\$ 243,400.54</u>
 Miscellaneous Revenue Not Anticipated:			
Interest and Costs on Delinquent Rents			<u>\$ 4,790.55</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2018

	Appropriations		Paid or Charged			Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Reserved</u>	
Sewer Operating:						
Salaries and Wages	\$ 20,000.00	\$ 20,000.00	\$ 15,638.74		\$ 4,361.26	
Other Expenses	50,000.00	50,000.00	37,647.51	\$ 2,436.97	9,915.52	
Total Operating	70,000.00	70,000.00	53,286.25	2,436.97	14,276.78	-
Debt Service:						
Payment of Bond/Loans Principal	202,000.00	202,000.00	201,868.87			\$ 131.13
Interest on Bonds/Loans	8,000.00	8,000.00	2,876.62			5,123.38
Total Debt Service	210,000.00	210,000.00	204,745.49	-	-	5,254.51
Deferred Charges and Statutory Expenditures:						
Statutory Expenditures						
Contribution to:						
Public Employees' Retirement System	2,400.00	2,400.00	2,400.00			
Public Employees' Retirement System - Ch. 19 PL 2009	100.00	100.00	100.00			
Social Security System (O.A.S.I.)	2,000.00	2,000.00	1,258.71		741.29	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	500.00	500.00	11.18		488.82	
Total Deferred Charges and Statutory Expenditures	5,000.00	5,000.00	3,769.89	-	1,230.11	-
	\$ 285,000.00	\$ 285,000.00	\$ 261,801.63	\$ 2,436.97	\$ 15,506.89	\$ 5,254.51
Accrued Interest on Loans			\$ 2,876.62			
Due Current Fund:						
Disbursements			57,056.14			
Disbursed			201,868.87			
			\$ 261,801.63			

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
GENERAL FIXED ASSET ACCOUNT GROUP
Statement of General Fixed Asset Group of Accounts - Regulatory Basis
For the Year Ended December 31, 2018

	Balance <u>Dec. 31, 2017</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2018</u>
Fixed Assets:				
Land	\$ 665,200.00			\$ 665,200.00
Building	1,646,100.00			1,646,100.00
Vehicles and Equipment	<u>1,135,441.65</u>	<u>\$ 83,363.48</u>		<u>1,218,805.13</u>
Total Fixed Assets	<u>\$ 3,446,741.65</u>	<u>\$ 83,363.48</u>	<u>-</u>	<u>\$ 3,530,105.13</u>
Total Investment in Fixed Assets	<u>\$ 3,446,741.65</u>	<u>\$ 83,363.48</u>	<u>-</u>	<u>\$ 3,530,105.13</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF CHESILHURST
Notes to Financial Statements
For the Year Ended December 31, 2018

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Financial Reporting Entity - The Borough of Chesilhurst was incorporated on November 26, 1887 and is located in southwest New Jersey approximately thirty miles southeast of the City of Philadelphia. The population according to the 2010 census is 1,634.

The Borough has a Mayor-Council form of government known as the Mayor-Council Plan A under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act. The Mayor is separately elected. Executive and administrative responsibility rests with the Mayor, who is assisted by the Borough Clerk.

Component Units - The Borough had no component units as defined by Governmental Accounting Standards Board Statement No. 14, as amended by GASB Statements No. 39, No. 61 and No. 80.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The financial statements of the Borough contain all funds and account groups in accordance with the *Requirements of Audit* ("Requirements") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Borough accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

Current Fund - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

Sewer Utility Operating and Capital Funds - The sewer utility operating and capital funds account for the operations and acquisition of capital facilities of the municipally owned sewer operations.

General Fixed Asset Group of Accounts - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Budgets and Budgetary Accounting - The Borough must adopt an annual budget for its current and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Borough requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

General Fixed Assets - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment, improvements, and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund balances included in the current fund and sewer utility operating fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Camden and the Borough of Chesilhurst Board of Education. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The Borough is responsible for levying, collecting, and remitting school taxes for the Borough of Chesilhurst Board of Education. Operations is charged for the full amount required to be raised from taxation for the sending school district.

County Taxes - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Camden. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "reserve for uncollected taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Long-Term Debt - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Impact of Recently Issued Accounting Principles**Recently Issued and Adopted Accounting Pronouncements**

For the year ended December 31, 2018, the Borough adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As a result of adopting Statement No. 75, the Borough was required to measure and disclose liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to their postemployment benefits plan. As a result of the regulatory basis of accounting previously described in note 1, the implementation of this Statement only required financial statement disclosures. There exists no impact on the financial statements of the Borough.

Note 2: CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2018, all of the Borough's bank balances of \$2,365,318.79 were insured by the FDIC and GUDPA.

Note 3: PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

	<u>Year Ended</u>				
	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Tax Rate	\$ 3.397	\$ 3.318	\$ 3.206	\$ 3.162	\$ 3.021
Apportionment of Tax Rate:					
Municipal	\$1.652	\$1.579	\$1.490	\$1.413	\$1.362
County Regular Tax	0.786	0.778	0.764	0.800	0.715
County Open Space Preservation					
Trust Fund	0.020	0.020	0.019	0.020	0.018
County Library	0.050	0.050	0.049	0.050	0.046
District School	0.889	0.891	0.884	0.879	0.880

Assessed Valuation

<u>Year</u>	<u>Amount</u>
2018	\$ 88,940,431.00
2017	88,728,528.00
2016	89,408,102.00
2015	89,920,793.00
2014	89,878,131.00

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2018	\$ 3,024,097.12	\$ 2,704,638.80	89.44%
2017	2,956,941.14	2,687,608.79	90.89%
2016	2,871,287.33	2,616,622.80	91.13%
2015	2,844,342.29	2,598,353.62	91.35%
2014	2,729,231.18	2,469,062.29	90.47%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2018	\$ 939,046.41	\$ 208,581.95	\$ 1,147,628.36	37.95%
2017	802,056.56	176,882.34	978,938.90	33.11%
2016	684,198.34	171,605.86	855,804.20	29.81%
2015	623,804.70	155,993.66	759,776.37	26.71%
2014	572,938.08	186,838.29	793,536.61	29.08%

Note 3: PROPERTY TAXES (CONT'D)

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2018	131
2017	124
2016	112
2015	116
2014	116

Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2018	\$ 1,319,999.75
2017	1,319,999.75
2016	1,319,999.75
2015	1,307,999.75
2014	1,138,799.75

Note 5: SEWER UTILITY SERVICE CHARGES

The following is a five-year comparison of sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u>		<u>Levy</u>	<u>Total</u>	<u>Collections</u>
	<u>Receivable</u>	<u>Liens</u>			
2018	\$ 53,378.94	\$ 34,715.02	\$ 253,162.00	\$ 341,255.96	\$ 243,400.54
2017	62,208.73	43,431.63	251,500.00	357,140.36	257,670.73
2016	52,737.22	33,269.11	252,300.00	338,306.33	243,708.66
2015	67,192.08	34,469.11	252,300.00	353,961.19	261,606.86
2014	65,049.06	43,890.15	251,900.00	380,269.49	247,616.53

Note 6: FUND BALANCES APPROPRIATED

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Balance Dec. 31</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Utilized In Current Fund Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
<u>Current Fund</u>				
2018	\$ 802,975.15	\$ 435,000.00		54.17%
2017	786,019.65	430,000.00		54.71%
2016	762,368.30	399,000.00		52.34%
2015	658,929.96	336,000.00		50.99%
2014	627,910.63	336,000.00		53.51%
<u>Sewer Utility Operating Fund</u>				
2018	\$ 189,813.86	\$ -	\$ 120,000.00	63.22%
2017	215,321.09	45,000.00		20.90%
2016	227,084.91	87,000.00		38.31%
2015	286,261.61	116,000.00		40.52%
2014	308,506.14	110,000.00		35.66%

Note 7: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2018:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$ 3,481.19	\$ 459,109.04
Federal and State Grant Fund	183,756.09	
Animal Control Fund		3,481.19
Trust - Other Fund	160,902.49	
General Capital Fund	90,486.17	
Sewer Utility Operating Fund	23,964.29	
	<u>\$ 462,590.23</u>	<u>\$ 462,590.23</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2019, the Borough expects to liquidate such interfunds, depending upon the availability of cash flow.

Note 8: PENSION PLANS

A substantial number of the Borough's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several Borough employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plan's fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295
<https://www.nj.gov/treasury/pensions/financial-reports.shtml>

General Information about the Pension Plans**Plan Descriptions**

Public Employees' Retirement System - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Borough, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

Police and Firemen's Retirement System - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Borough. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

Defined Contribution Retirement Program - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions**

Public Employees' Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

Tier Definition

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Police and Firemen's Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

Tier Definition

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

Defined Contribution Retirement Program - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

Contributions

Public Employees' Retirement System - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) was 10% in State fiscal year 2018. Employers' contribution are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The Borough's contractually required contribution rate for the year ended December 31, 2018 was 14.68% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2018, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$36,097.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2017, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$36,209.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$18,236.35.

Police and Firemen's Retirement System - The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the active member contribution rate was 10% in State fiscal year 2018. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Police and Firemen's Retirement System (Cont'd) – The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Borough's contractually required contribution rate for the year ended December 31, 2018 was 27.00% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2018, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$143,964.00, and was payable by April 1, 2019. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2017, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$130,147.00, which was paid on April 1, 2018. Employee contributions to the Plan during the year ended December 31, 2018 were \$54,549.50.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Borough, for the year ended December 31, 2018 was 3.01% of the Borough's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2018 is \$16,030.00, and was payable by April 1, 2019. Based on the PFRS measurement date of June 30, 2017, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2017 was \$12,715.00, which was paid on April 1, 2018.

Defined Contribution Retirement Program - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Borough contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2018, employee contributions totaled \$4,268.46, and the Borough's contributions were \$7,825.51. There were no forfeitures during the year.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

Public Employees' Retirement System - At December 31, 2018, the Borough's proportionate share of the PERS net pension liability was \$714,535.00. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2018 measurement date, the Borough's proportion was 0.0036290176%, which was a decrease of (0.0002795819)% from its proportion measured as of June 30, 2017.

At December 31, 2018, the Borough's proportionate share of the PERS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$36,494.00. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Borough's contribution to PERS was \$36,209.00, and was paid on April 1, 2018.

Police and Firemen's Retirement System - At December 31, 2018, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$ 1,992,610.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Borough	<u>270,663.00</u>
	<u>\$ 2,263,273.00</u>

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2018 measurement date, the Borough's proportion was 0.0147255554%, which was an increase of 0.0000199864% from its proportion measured as of June 30, 2017. Likewise, at June 30, 2018, the State of New Jersey's proportion, on-behalf of the Borough, was 0.0147255554%, which was an increase of 0.0000199864% from its proportion, on-behalf of the Borough, measured as of June 30, 2017.

At December 31, 2018, the Borough's proportionate share of the PFRS pension expense, calculated by the Plan as of the June 30, 2018 measurement date is \$70,718.00. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2018, the Borough's contribution to PFRS was \$130,147.00, and was paid on April 1, 2018.

At December 31, 2018, the State's proportionate share of the PFRS pension expense, associated with the Borough, calculated by the Plan as of the June 30, 2018 measurement date is \$32,060.00. This on-behalf expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources - At December 31, 2018, the Borough had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>			<u>Deferred Inflows of Resources</u>		
	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
Differences between Expected and Actual Experience	\$ 13,626.00	\$ 20,272.00	\$ 33,898.00	\$ 3,684.00	\$ 8,246.00	\$ 11,930.00
Changes of Assumptions	117,744.00	171,039.00	288,783.00	228,470.00	510,672.00	739,142.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	6,702.00	10,901.00	17,603.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions	36,375.00	260,896.00	297,271.00	84,953.00	264,090.00	349,043.00
Borough Contributions Subsequent to the Measurement Date	18,049.00	71,982.00	90,031.00	-	-	-
	<u>\$ 185,794.00</u>	<u>\$ 524,189.00</u>	<u>\$ 709,983.00</u>	<u>\$ 323,809.00</u>	<u>\$ 793,909.00</u>	<u>\$ 1,117,718.00</u>

\$18,049.00 and \$71,982.00 for PERS and PFRS, respectively, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2019. These amounts were based on an estimated April 1, 2020 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2018 to the Borough's year end of December 31, 2018.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - The Borough will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	PERS		PFRS	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014	-	-	-	-
June 30, 2015	5.72	-	-	5.53
June 30, 2016	5.57	-	-	5.58
June 30, 2017	5.48	-	5.59	-
June 30, 2018	-	5.63	5.73	-
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	-	6.17	-
June 30, 2015	5.72	-	5.53	-
June 30, 2016	5.57	-	5.58	-
June 30, 2017	-	5.48	-	5.59
June 30, 2018	-	5.63	-	5.73
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014	-	5.00	-	5.00
June 30, 2015	5.00	-	5.00	-
June 30, 2016	5.00	-	5.00	-
June 30, 2017	-	5.00	-	5.00
June 30, 2018	-	5.00	-	5.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	6.44	6.17	6.17
June 30, 2015	5.72	5.72	5.53	5.53
June 30, 2016	5.57	5.57	5.58	5.58
June 30, 2017	5.48	5.48	5.59	5.59
June 30, 2018	5.63	5.63	5.73	5.73

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

Year Ending Dec 31,	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
2019	\$ 1,844.00	\$ (66,692.00)	\$ (64,848.00)
2020	(13,349.00)	(63,783.00)	(77,132.00)
2021	(65,393.00)	(118,356.00)	(183,749.00)
2022	(58,443.00)	(60,746.00)	(119,189.00)
2023	(20,723.00)	(32,125.00)	(52,848.00)
	<u>\$ (156,064.00)</u>	<u>\$ (341,702.00)</u>	<u>\$ (497,766.00)</u>

Actuarial Assumptions

The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<u>PERS</u>	<u>PFRS</u>
Inflation Rate	2.25%	2.25%
Salary Increases:		
Through 2026	1.65% - 4.15% Based on Age	2.10% - 8.98% Based on Age
Thereafter	2.65% - 5.15% Based on Age	3.10% - 9.98% Based on Age
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience		
Study upon which Actuarial		
Assumptions were Based	July 1, 2011 - June 30, 2014	July 1, 2010 - June 30, 2013

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)**

For PERS, preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent modified 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

For PFRS, preretirement mortality rates were based on the RP-2000 Combined Healthy Mortality tables projected on a generational basis from the base year of 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. For preretirement accidental mortality, a custom table with representative rates was used and there is no mortality improvements assumed. Post-retirement mortality rates for male service retirements are based the RP-2000 Combined Healthy Mortality Tables projected on a generational basis using Projection Scale AA from the base year of 2012 to 2013 and the Conduent modified 2014 projection scale thereafter. Postretirement mortality rates for female service retirements and beneficiaries were based on the RP-2000 Combined Healthy Mortality Tables projected on a generational basis from the base year 2000 to 2013 using Projection Scale BB and the Conduent modified 2014 projection scale thereafter. Disability mortality rates were based on a custom table with representative rates and no mortality improvements assumed.

For PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2018 are summarized in the table on the next page.

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	5.00%	5.51%
Cash Equivalents	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	3.78%
High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

Discount Rate - The discount rate used to measure the total pension liability at June 30, 2018 was 5.66% for PERS and 6.51% for PFRS. For both PERS and PFRS, the respective single blended discount rates were based on the long-term expected rate of return on pension Plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make projected future benefit payments of current Plan members through 2046 for PERS and through 2062 for PFRS; therefore, the long-term expected rate of return on Plan investments was applied to projected benefit payments through 2046 for PERS and through 2062 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

Note 8: PENSION PLANS (CONT'D)**Sensitivity of Borough's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

Public Employees' Retirement System (PERS) - The following presents the Borough's proportionate share of the net pension liability at June 30, 2018, the Plan's measurement date, calculated using a discount rate of 5.66%, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	PERS		
	1% Decrease (4.66%)	Current Discount Rate (5.66%)	1% Increase (6.66%)
Borough's Proportionate Share of the Net Pension Liability	\$ 898,446.00	\$ 714,535.00	\$ 560,246.00

Police and Firemen's Retirement System (PFRS) - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Borough's annual required contribution. As such, the net pension liability as of June 30, 2018, the Plan's measurement date, for the Borough and the State of New Jersey, calculated using a discount rate of 6.51%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	PFRS		
	1% Decrease (5.51%)	Current Discount Rate (6.51%)	1% Increase (7.51%)
Borough's Proportionate Share of the Net Pension Liability	\$ 2,666,861.00	\$ 1,992,610.00	\$ 1,436,476.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Borough	362,248.84	270,663.00	195,121.37
	<u>\$ 3,029,109.84</u>	<u>\$ 2,263,273.00</u>	<u>\$ 1,631,597.37</u>

Pension Plan Fiduciary Net Position

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS and PFRS, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.nj.gov/treasury/pensions/financial-reports.shtml>.

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS Pension Plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of the Borough's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Six Years)

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Proportion of the Net Pension Liability	0.0036290176%	0.0039085995%	0.0041476353%
Borough's Proportionate Share of the Net Pension Liability	\$ 714,535.00	\$ 909,859.00	\$ 1,228,411.00
Borough's Covered Payroll (Plan Measurement Period)	\$ 254,852.00	\$ 276,452.00	\$ 273,364.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	280.37%	329.12%	449.37%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	53.60%	48.10%	40.14%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Proportion of the Net Pension Liability	0.0039236655%	0.0037101571%	0.0036284992%
Borough's Proportionate Share of the Net Pension Liability	\$ 880,784.00	\$ 694,643.00	\$ 693,478.00
Borough's Covered Payroll (Plan Measurement Period)	\$ 270,660.00	\$ 274,128.00	\$ 250,308.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	325.42%	253.40%	277.05%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Contributions - Public Employees' Retirement System (PERS) (Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Contractually Required Contribution	\$ 36,097.00	\$ 36,209.00	\$ 36,847.00
Borough's Contribution in Relation to the Contractually Required Contribution	<u>(36,097.00)</u>	<u>(36,209.00)</u>	<u>(36,847.00)</u>
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered Payroll (Calendar Year)	\$ 245,863.00	\$ 250,245.00	\$ 263,750.00
Borough's Contributions as a Percentage of Covered Payroll	14.68%	14.47%	13.97%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Contractually Required Contribution	\$ 33,733.00	\$ 30,586.00	\$ 27,340.00
Borough's Contribution in Relation to the Contractually Required Contribution	<u>(33,733.00)</u>	<u>(30,586.00)</u>	<u>(27,340.00)</u>
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered Payroll (Calendar Year)	\$ 284,915.00	\$ 286,906.00	\$ 272,611.00
Borough's Contributions as a Percentage of Covered Payroll	11.84%	10.66%	10.03%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Six Years)***

	<u>Measurement Date Ended June 30,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Proportion of the Net Pension Liability	0.0147255554%	0.0147055690%	0.0120671043%
Borough's Proportionate Share of the Net Pension Liability	\$ 1,992,610.00	\$ 2,270,256.00	\$ 2,305,126.00
State's Proportionate Share of the Net Pension Liability associated with the Borough	270,663.00	254,288.00	193,573.00
Total	<u>\$ 2,263,273.00</u>	<u>\$ 2,524,544.00</u>	<u>\$ 2,498,699.00</u>
Borough's Covered Payroll (Plan Measurement Period)	\$ 488,524.00	\$ 476,016.00	\$ 433,128.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	407.88%	476.93%	532.20%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	62.48%	58.60%	52.01%
	<u>Measurement Date Ended June 30,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Proportion of the Net Pension Liability	0.0140747839%	0.0152320937%	0.0188465178%
Borough's Proportionate Share of the Net Pension Liability	\$ 2,344,368.00	\$ 1,916,056.00	\$ 2,505,474.00
State's Proportionate Share of the Net Pension Liability associated with the Borough	205,593.00	206,327.00	233,541.00
Total	<u>\$ 2,549,961.00</u>	<u>\$ 2,122,383.00</u>	<u>\$ 2,739,015.00</u>
Borough's Covered Payroll (Plan Measurement Period)	\$ 445,724.00	\$ 480,424.00	\$ 489,432.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	525.97%	398.83%	511.91%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.31%	62.41%	58.70%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Contributions - Police and Firemen's Retirement System (PFRS) (Last Six Years)***

	<u>Year Ended December 31,</u>		
	<u>2018</u>	<u>2017</u>	<u>2016</u>
Borough's Contractually Required Contribution	\$ 143,964.00	\$ 130,147.00	\$ 98,388.00
Borough's Contribution in Relation to the Contractually Required Contribution	<u>(143,964.00)</u>	<u>(130,147.00)</u>	<u>(98,388.00)</u>
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered Payroll (Calendar Year)	\$ 533,158.00	\$ 533,792.00	\$ 475,457.00
Borough's Contributions as a Percentage of Covered Payroll	27.00%	24.38%	20.69%
	<u>Year Ended December 31,</u>		
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Contractually Required Contribution	\$ 114,407.00	\$ 116,993.00	\$ 137,500.00
Borough's Contribution in Relation to the Contractually Required Contribution	<u>(114,407.00)</u>	<u>(116,993.00)</u>	<u>(137,500.00)</u>
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered Payroll (Calendar Year)	\$ 432,298.00	\$ 459,148.00	\$ 481,391.00
Borough's Contributions as a Percentage of Covered Payroll	26.46%	25.48%	28.56%

Note 8: PENSION PLANS (CONT'D)**Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***Changes in Benefit Terms

None

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 5.39% 2014, 4.90% 2015, 3.98% 2016, 5.00% 2017 and 5.66% 2018.

The Long-term Expected Rate of Return changed at June 30th over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the Plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

For 2015, the social security wage base was set at \$118,500.00 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000.00 for 2015, increasing 3.00% per annum, compounded annually.

Police and Firemen's Retirement System (PFRS)Changes in Benefit Terms

In 2017, Chapter 26, P.L. 2016 increased the accidental death benefit payable to children if there is no surviving spouse to 70% of final compensation.

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 6.32% 2014, 5.79% 2015, 5.55% 2016, 6.14% 2017 and 6.51% 2018.

The Long-term Expected Rate of Return changed at June 30th over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017 and 2018.

For 2016, the mortality improvement scale incorporated the Plan actuary's modified 2014 projection scale. Further, salary increases were assumed to increase between 2.10% and 8.98% (based on age) through fiscal year 2026 and 3.10% and 9.98% (based on age) for each fiscal year thereafter.

For 2015, demographic assumptions were revised in accordance with the results of the July 1, 2010 - June 30, 2013 experience study.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**A. STATE HEALTH BENEFITS LOCAL GOVERNMENT RETIRED EMPLOYEES PLAN****General Information about the OPEB Plan**

Plan Description and Benefits Provided - The Borough does not provide postemployment benefits to its retirees, however, the State of New Jersey (the "State") provides these benefits to certain Borough retirees and their dependents under a special funding situation as described below.

The State of New Jersey, on-behalf of the Borough, contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug benefit coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Contributions - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**A. STATE HEALTH BENEFITS LOCAL GOVERNMENT RETIRED EMPLOYEES PLAN (CONT'D)****General Information about the OPEB Plan (Cont'd)**

Contributions (Cont'd) - Special Funding Situation Component - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, the Borough is considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the Borough is required disclose:

- a) the State's proportion (percentage) of the collective net OPEB liability that is associated with the Borough,
- b) the State's proportionate share of the collective net OPEB liability that is associated with the Borough, and
- c) the State's proportionate share of the OPEB expense that is associated with the Borough.

The amount of actual contributions to the OPEB Plan made by the State, on-behalf of the Borough, is not known, however, under the Special Funding Situation, the State's OPEB expense, on-behalf of the Borough, is \$59,575.00 for the year ended December 31, 2018 representing 11.17% of the Borough's covered payroll.

OPEB Liability and OPEB Expense

OPEB Liability - At December 31, 2018 the State's proportionate Share of the Net OPEB liability associated with the Borough is \$1,968,049.00. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018.

The State's proportion of the net OPEB liability, on-behalf of the Borough, was based on the ratio of the plan members of an individual employer to the total members of the Plan's special funding situation during the measurement period July 1, 2017 through June 30, 2018. For the June 30, 2018 measurement date, the State's proportion on-behalf of the Borough was 0.031672% which was an increase of 0.002931% from its proportion measured as of the June 30, 2017 measurement date.

OPEB Expense - At December 31, 2018, the State's proportionate share of the OPEB expense associated with the Borough, calculated by the Plan as of the June 30, 2018 measurement date, is \$59,575.00. This on-behalf expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**A. STATE HEALTH BENEFITS LOCAL GOVERNMENT RETIRED EMPLOYEES PLAN (CONT'D)****Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2018 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
Through 2026	1.65% - 8.98%
Thereafter	2.65% - 9.98%

* Salary Increases are Based on the Defined Benefit Plan that the Member is Enrolled in and his or her Age.

Preretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Employee Male/Female mortality table with fully generational mortality improvement projections from the central year using the MP-2017 scale. Postretirement mortality rates were based on the RP-2006 Headcount-Weighted Healthy Annuitant Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale. Disability mortality was based on the RP-2006 Headcount-Weighted Disabled Male/Female mortality table with fully generational improvement projections from the central year using the MP-2017 scale.

Certain actuarial assumptions used in the July 1, 2017 valuation were based on the results of the pension plans' experience studies for which the members are eligible for coverage under this Plan – the Police and Firemen Retirement System (PFRS) and the Public Employees' Retirement System (PERS). The PFRS and PERS experience studies were prepared for the periods July 1, 2010 to June 30, 2013 and July 1, 2011 to June 30, 2014, respectively.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund ("CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. Government and Agency Obligations, Commercial Paper, Corporate Obligations and Certificates of Deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) are the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

Discount Rate - The discount rate used to measure the OPEB Liability at June 30, 2018 was 3.87%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Health Care Trend Assumptions - For pre-Medicare preferred provider organization (PPO) and health maintenance organization (HMO) medical benefits, the trend rate is initially 5.8% and decreases to a 5.0% long-term trend rate after eight years. For self-insured post-65 PPO and HMO medical benefits, the trend rate is 4.5%. For prescription drug benefits, the initial trend rate is 8.0% decreasing to a 5.0% long-term trend rate after seven years. The Medicare Advantage trend rate is 4.5% and will continue in all future years.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**A. STATE HEALTH BENEFITS LOCAL GOVERNMENT RETIRED EMPLOYEES PLAN (CONT'D)****Sensitivity of the net OPEB Liability to Changes in the Discount Rate**

As previously mentioned, the OPEB Plan has a special funding situation where the State of New Jersey pays the Borough's contributions for certain eligible employees. As such, the proportionate share of the net OPEB liability as of June 30, 2018, the Plans measurement date, calculated using a discount rate of 3.87%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	1% Decrease <u>(2.87%)</u>	Current Discount Rate <u>(3.87%)</u>	1% Increase <u>(4.87%)</u>
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Borough	\$ 2,309,041.83	\$ 1,968,049.00	\$ 1,695,672.99

Sensitivity of the net OPEB Liability to Changes in the Healthcare Cost Trend Rates

The net OPEB Liability as of June 30, 2018, the Plans measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	1% Decrease	Healthcare Cost Trend Rates	1% Increase
State of New Jersey's Proportionate Share of the Net OPEB Liability Associated with the Borough	\$ 1,641,668.34	\$ 1,968,049.00	\$ 2,390,434.04

OPEB Plan Fiduciary Net Position

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about the Plan, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)**A. STATE HEALTH BENEFITS LOCAL GOVERNMENT RETIRED EMPLOYEES PLAN (CONT'D)****Supplementary OPEB Information**

In accordance with GASB 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of the State's Proportionate Share of the net OPEB Liability Associated with the Borough (Last 2 Years) –

	<u>Measurement Date Ended June 30,</u>	
	<u>2018</u>	<u>2017</u>
Borough's Proportion of the Net OPEB Liability	0.000000%	0.000000%
State's Proportion of the Net Pension Liability Associated with the Borough	100.000000%	100.000000%
	<u>100.000000%</u>	<u>100.000000%</u>
Borough's Proportionate Share of the Net OPEB Liability	\$ -	\$ -
State's Proportionate Share of the Net OPEB Liability Associated with the Borough	1,968,049.00	2,499,149.00
Total	<u>\$ 1,968,049.00</u>	<u>\$ 2,499,149.00</u>
Borough's Covered Payroll (Plan Measurement Period)	\$ 549,092.00	\$ 483,354.00
Borough's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	0.00%	0.00%
State's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	358.419%	517.043%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.97%	1.03%

Schedule of the State's Contributions Associated with the Borough (Last 2 Years) –

The amount of actual contributions that the State made on-behalf of the Borough is not known.

Other Notes to Supplementary OPEB Information

Changes in Benefit Terms - None

Changes in Assumptions – In 2017, the discount rate changed to 3.58% from 2.85%. In 2018, the discount rate changed to 3.87% from 3.58%, there were changes in the census, claims and premiums experience and a decrease in the assumed health care cost trend and excise tax assumptions.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)

B. BOROUGH OF CHESILHURST HEALTH BENEFITS PLAN

Plan Description and Benefits Provided - The Borough provides postretirement health care benefits through a health plan for retirees, which includes a medical, dental, and prescription plan. The Borough provides a single employer post-employment healthcare plan, which is not administered through a trust that meets the criteria in paragraph 4 of the GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*, and covers the following retiree population: eligible retirees who retire from active employment with the Borough under the classification of Police Chief or Police Lieutenant and who have at least twenty-five (25) years of service with the Borough. Coverage is provided for the retirees and their spouse. The Plan is administered by the Borough; therefore, premium payments are made directly to the insurance carriers. Reimbursements by the retirees are paid in monthly installments after the Borough provides the retirees with a detailed accounting of the costs.

Employees Covered by Benefit Terms - As of December 31, 2018, the most recent actuarial valuation date, the following employees were covered by the benefit terms:

Inactive Employees or Beneficiaries Currently Receiving Benefit Payments	-
Inactive Employees Entitled to but Not Yet Receiving Benefit Payments	-
Active Employees	3
	3

Total OPEB Liability

The Borough's total OPEB liability of \$340,017.00 was measured as of December 31, 2018 and was determined by an actuarial valuation as of this same date.

Actuarial Assumptions and Other Inputs - The following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation		2.50%
Salary Increases		2.50%
Discount Rate		4.10%
Healthcare Cost Trend Rates	Medical: 5.8% in 2018, reducing at 0.1% per annum, leveling at 5% per annum Drug: 10.0% in 2018, reducing by 0.5% per annum, to 2022 and 1.0% per annum thereafter, leveling at 5% per annum Drug: 3.5% per annum	
Retirees' Share of Benefit-Related Costs	Contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance. Contributions increase annually by the rate of medical trends.	

The discount rate was based on the 20-Bond General Obligation (GO) Index.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**B. BOROUGH OF CHESILHURST HEALTH BENEFITS PLAN (CONT'D)**

Actuarial Assumptions and Other Inputs (Cont'd) - Mortality rates were based on the following:

RP 2000 Combined Healthy Male Mortality Rates Set Forward Three Years

An experience study was not performed on the actuarial assumptions used in the December 31, 2018 valuation since the Plan had insufficient data to produce a study with credible results. The actuary has used their professional judgement in applying these assumptions to this Plan.

Changes in Total OPEB Liability

Balance at December 31, 2017		\$ 307,790.00
Changes for the Year:		
Service Cost	\$ 18,835.00	
Interest Cost	13,392.00	
Benefit Payments	-	
Changes in Assumptions	-	
Difference Between Expected and Actual Experience	-	
Net Changes		32,227.00
Balance at December 31, 2018		\$ 340,017.00

Changes of benefit terms reflect no increase in the retirees' share of health insurance premiums.

Sensitivity of Total OPEB Liability to Changes in Discount Rate - The following presents the total OPEB liability of the Borough, as well as what the Borough's total OPEB liability would be if it were calculated for using a discount rate that is 1-percentage -point lower or 1-percentage-point higher than the current discount rate:

	1.00% Decrease (2.44%)	Current Discount Rate (3.44%)	1.00% Increase (4.44%)
Total OPEB Liability	\$ 380,065.00	\$ 340,017.00	\$ 306,496.00

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**B. BOROUGH OF CHESILHURST HEALTH BENEFITS PLAN (CONT'D)**

Sensitivity of Total OPEB Liability to Changes in Healthcare Cost Trend Rates - The following presents the total OPEB liability of the Borough, as well as what the Borough's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<u>1.00% Decrease</u>	<u>Healthcare Cost Trend Rate</u>	<u>1.00% Increase</u>
Total OPEB Liability	\$ 318,195.00	\$ 340,017.00	\$ 366,367.00

OPEB Expense - For the year ended December 31, 2018, the Borough recognized OPEB expense of \$32,227.00.

Supplementary OPEB Information

In accordance with GASBS No. 75, the following information is also presented for the Borough's OPEB Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of Changes in the Borough's Total OPEB Liability and Related Ratios**Total OPEB Liability**

Service Cost	\$ 18,835.000
Interest Cost	13,392.00
Benefit Payments	-
Changes in Assumptions	-
Difference Between Expected and Actual Experience	-
Net Change in Total OPEB Liability	32,227.00
Total OPEB Liability - Beginning of Year	307,790.00
Total OPEB Liability - End of Year	<u>\$ 340,017.00</u>
Covered-Employee Payroll	\$ 206,800.00
Total OPEB Liability as a Percentage of Covered-Employee Payroll	164.42%

Other Notes to Supplementary OPEB Information**Changes in Benefit Terms**

None.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**B. BOROUGH OF CHESILHURST HEALTH BENEFITS PLAN (CONT'D)****Other Notes to Supplementary OPEB Information (Cont'd)**Changes in Assumptions

None.

Note 10: COMPENSATED ABSENCES

Under the existing policy of the Borough, full-time employees are entitled to three paid sick leave days each year and three personal days each year. Additionally, employees are entitled to vacation time of up to one (1) week in accordance with Borough resolution 2013-53. Personal and vacation days not used during the year cannot be accumulated and carried forward. Sick days can be carried over from year to year, but are not compensated at the time of separation from the Borough.

Part-time employees are not entitled to compensated absences.

Police Personnel

The Police Department personnel contract entitles employees, based on year of experience, up to twenty-five days of vacation time, fifteen days of sick time and three personal days each year. Unused vacation days may be carried forward up to seventy-five days. While only five days of unused sick time can be carried forward to the next year. Personal days cannot be carried forward to the following year. At separation, police employees are entitled to be paid for accumulated vacation and/or personal time that the employee has accumulated to a maximum amount of \$15,000.00, or any other maximum dollar limit that is mandated by New Jersey Law. Payment of accrued compensation time of an employee will only be for 100 hours at the rate of his/her separation from employment with the Borough, and that time will be paid out on a straight time (non-overtime) hourly rate of pay.

Officer contracts vary in number of days awarded to those eligible, but structured similarly on compensation amounts.

The Borough has established a compensated absences trust fund to set aside funds for future payments of compensated absences. At December 31, 2018, the balance of the fund was \$50,554.03. It is estimated that, at December 31, 2018, accrued benefits for compensated absences are valued at \$79,299.14.

Note 11: DEFERRED COMPENSATION SALARY ACCOUNT

The Borough offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Borough or its creditors. Since the Borough does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Borough's financial statements.

Note 12: CAPITAL DEBT

The following schedule represents the Borough's summary of debt for the current and two previous years:

Summary of Debt

	<u>Year 2018</u>	<u>Year 2017</u>	<u>Year 2016</u>
<u>Issued</u>			
Sewer Utility:			
Bonds, Notes and Loans	-	\$ 201,868.87	\$ 438,193.28
Total Issued	-	201,868.87	438,193.28
<u>Authorized but not Issued</u>			
General:			
Bonds, Notes and Loans	\$ 6,108.66	6,108.66	6,108.66
Total Authorized but Not Issued	6,108.66	6,108.66	6,108.66
Total Issued and Authorized but Not Issued	6,108.66	207,977.53	444,301.94
<u>Deductions</u>			
Self-liquidating Debt	-	201,868.87	438,193.28
Total Deductions	-	201,868.87	438,193.28
Net Debt	\$ 6,108.66	\$ 6,108.66	\$ 6,108.66

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 0.007%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
General	\$ 6,108.66	-	\$ 6,108.66

Note 12: CAPITAL DEBT (CONT'D)**Summary of Statutory Debt Condition - Annual Debt Statement (Cont'd)**

Net debt \$6,108.66 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$84,355,514.00, equals 0.007%.

Borrowing Power under N.J.S.A. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis (Municipal)	\$	2,952,442.99
Net Debt		6,108.66
		<hr/>
Remaining Borrowing Power	\$	<u>2,946,334.33</u>

**Calculation of "Self Liquidating Purpose,"
Sewer Utility Per N.J.S.A. 40A:2-45**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for Year		\$293,191.09
Deductions:		
Operating and Maintenance Cost	\$	75,000.00
Debt Service		<u>204,745.49</u>
Total Deductions		<u>279,745.49</u>
Excess in Revenue	\$	<u>13,445.60</u>

A revised Annual Debt Statement should be filed by the Chief Financial Officer.

Note 13: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Contribution Method". Under this method, a contribution rate is established annually for the Borough's share on unemployment tax. This rate is based on cost experience for all government employers.

Joint Insurance Pool - The Borough is a member of the Camden County Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation and Employer's Liability
Liability other than Motor Vehicles
Property Damage other than Motor Vehicles
Motor Vehicles

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Fund provides the Borough with the following coverage:

Property - Blanket Building and Grounds
General and Automobile Liability

Contributions to the Fund, are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Borough's agreement with the Pool provides that the Pool will be self-sustaining through member premiums and may be authorized to become a member of other joint insurance Funds organized pursuant to NJSA 40A:10-36 for the purpose of providing excess, environmental impairment liability, residual liability, and or other insurance.

The Fund publishes its own financial report for the year ended December 31, 2018, which can be obtained from:

Camden County Municipal Joint Insurance Fund
9 Campus Drive, Suite 16
Parsippany, New Jersey 07054

Note 14: CONTINGENCIES

Grantor Agencies - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Borough expects such amount, if any, to be immaterial.

Note 15: CONCENTRATIONS

The Borough depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Borough is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

SUPPLEMENTAL EXHIBITS

SUPPLEMENTAL EXHIBITS

CURRENT FUND

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Current Cash
Per N.J.S. 40A:5-5 -- Treasurer
For the Year Ended December 31, 2018

	<u>Current Fund</u>	<u>Federal, State and Other Grant Fund</u>
Balance December 31, 2017	\$ 1,536,004.94	
Increased by Receipts:		
Miscellaneous Revenue not Anticipated	\$ 46,883.27	
Collector	2,836,497.95	
Petty Cash Funds	200.00	
Revenue Accounts Receivable	1,056,100.46	
Due to State of New Jersey -- Veterans' and Senior Citizens' Deductions	10,250.00	
Due to State of New Jersey -- Marriage License Fees	100.00	
Payroll Deductions Payable	517,439.59	
Due from/to Federal, State and Other Grant Fund	119,232.62	
Due Trust - Other Fund	34,989.78	
Due Sewer Utility Operating	270,139.72	
Federal and State Grant Fund:		
Federal and State Grants Receivable		\$ 137,773.17
Matching Funds for Grants		1,616.26
	4,891,833.39	\$ 139,389.43
	6,427,838.33	139,389.43
Decreased by Disbursements:		
2018 Appropriations	2,375,614.46	
2017 Appropriation Reserves	59,987.40	
Petty Cash Funds	200.00	
Accounts Payable	14,586.98	
Refund of Tax Overpayments	3,994.64	
County Taxes Payable	759,660.26	
Due to County for Added and Omitted Taxes	3,304.23	
Local School District Taxes Payable	791,164.00	
Due Animal Control Fund	200.00	
Due Trust - Other Fund	40,020.06	
Due Sewer Utility Operating Fund	241,126.14	
Due to State of New Jersey -- Marriage License Fees	75.00	
Due from Current Fund		119,232.62
Payroll Deductions Payable	544,294.27	
Matching Funds for Grants	1,616.26	
Reserves for Grants Appropriated		20,156.81
	4,835,843.70	139,389.43
Balance December 31, 2018	\$ 1,591,994.63	-

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Current Cash
Per N.J.S. 40A:5-5 - Collector
For the Year Ended December 31, 2018

Increased by:

Taxes Receivable	\$ 2,804,254.11
Tax Title Liens	6,029.43
Prepaid Taxes	19,935.32
Tax Overpayments	<u>6,279.09</u>

\$ 2,836,497.95

Decreased by:

Payments to Treasurer

\$ 2,836,497.95

BOROUGH OF CHESILHURST
CURRENT FUND
 Schedule of Change Funds
 As of December 31, 2018

<u>Office</u>	<u>Amount</u>
Treasurer	\$ 50.00
Municipal Court	100.00
Collector	<u>100.00</u>
	<u>\$ 250.00</u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of Petty Cash Funds
 For the Year Ended December 31, 2018

<u>Office</u>	<u>Received from Treasurer</u>	<u>Returned to Treasurer</u>
Treasurer	<u>\$ 200.00</u>	<u>\$ 200.00</u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of Taxes Receivable
 For the Year Ended December 31, 2018

Year	Balance	2018 Levy	Added Taxes	Collections		Due from State of New Jersey	Transferred to Tax Title Liens	Cancellations	Balance
	Dec. 31, 2017			2017	2018				Dec. 31, 2018
Arrears	\$ 27,229.29								\$ 27,229.29
2007	0.14							\$ 0.14	
2013	12.10								12.10
2014	442.26								442.26
2015	758.88								758.88
2016	1,073.15								1,073.15
2017	147,366.52		\$ 1,750.00	\$ 137,909.16		\$ 6,520.14	150.00		4,537.22
	176,882.34	-	1,750.00	-	137,909.16	-	6,520.14	150.14	34,052.90
2018	\$ 3,024,097.12		\$ 26,043.85	2,666,344.95	\$ 12,250.00	135,914.79	9,014.48		174,529.05
	\$ 176,882.34	\$ 3,024,097.12	\$ 1,750.00	\$ 26,043.85	\$ 2,804,254.11	\$ 12,250.00	\$ 142,434.93	\$ 9,164.62	\$ 208,581.95

Analysis of 2018 Property Taxes

Tax Yield:

General Purpose Tax	\$ 3,021,306.49
Added Taxes (54:4-63.1 et seq.)	2,790.63
	<u>\$ 3,024,097.12</u>

Tax Levy:

Local District School Tax	\$ 791,164.00
County Taxes:	
Net County Taxes	\$ 698,333.95
Open Space Tax	44,260.16
County Library Tax	17,066.15
Due to County for Added and Omitted Taxes	<u>703.21</u>
Total County Taxes	760,363.47
Local Tax for Municipal Purposes	1,470,014.30
Add: Additional Tax Levied	<u>2,555.35</u>
	<u>1,472,569.65</u>
	<u>\$ 3,024,097.12</u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of Tax Title Liens
 For the Year Ended December 31, 2018

Balance December 31, 2017		\$ 802,056.56
Increased by:		
Interest and Costs Accrued by Tax Sale	\$ 584.35	
Transfers from Taxes Receivable	142,434.93	
		143,019.28
		945,075.84
Decreased by:		
Collections		6,029.43
Balance December 31, 2018		\$ 939,046.41

Exhibit SA-7

BOROUGH OF CHESILHURST
CURRENT FUND
 Schedule of Property Acquired for Taxes (At Assessed Valuation)
 As of December 31, 2018

Balance December 31, 2018		\$ 1,319,999.75
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BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Revenue Accounts Receivable
For the Year Ended December 31, 2018

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued in</u> <u>2018</u>	<u>Collections</u> <u>Treasurer</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Clerk:				
Licenses:				
Alcohol Beverages		\$ 2,640.00	\$ 2,640.00	
Fees and Permits		15,872.00	15,872.00	
Municipal Court:				
Fines and Costs	\$ 1,590.52	23,475.59	22,163.73	\$ 2,902.38
Tax Collector:				
Interest and Costs on Taxes		40,311.85	40,311.85	
Miscellaneous Revenue not Anticipated:				
Tax Search Fees		1,994.02	1,994.02	
Forfeited Tax Sale Premiums		21,800.00	21,800.00	
Treasurer:				
Refund of Prior Year Expenditure - Employee Contributions		39,912.00	39,912.00	
Consolidated Municipal Property Tax Relief Aid		351,427.00	351,427.00	
Energy Receipts Tax		474,913.00	474,913.00	
Non Budgeted Revenue:				
Clerk -- Licenses Other		2,220.00	2,220.00	
Cable Television Franchise Tax		20,112.24	20,112.24	
Cell Tower Rental		41,730.42	41,730.42	
Payments in Lieu of Taxes - Bnai brith		21,004.20	21,004.20	
	<u>\$ 1,590.52</u>	<u>\$ 1,057,412.32</u>	<u>\$ 1,056,100.46</u>	<u>\$ 2,902.38</u>

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of 2017 Appropriation Reserves
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017 <u>Reserved</u>	Reserve for <u>Encumbrances</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balanced <u>Lapsed</u>
OPERATIONS -- WITHIN "CAPS"					
General Government Functions:					
Mayor and Council					
Salaries and Wages	\$ 75.00		\$ 75.00		\$ 75.00
Other Expenses	3,004.03	\$ 2,650.00	5,654.03	\$ 61.09	5,592.94
Borough Clerk					
Salaries and Wages	51.92		51.92		51.92
Other Expenses	2,446.27	1,413.49	3,859.76	1,477.36	2,382.40
Elections					
Other Expenses	303.65		303.65		303.65
Financial Administration					
Salaries and Wages	92.20		92.20		92.20
Other Expenses	5,062.15	2,260.18	7,322.33	2,680.65	4,641.68
Assessment of Taxes					
Salaries and Wages	17.02		17.02		17.02
Other Expenses	683.80	421.20	1,105.00	421.74	683.26
Tax Collector					
Salaries and Wages	2,490.01		2,490.01		2,490.01
Other Expenses					
Tax Sale Costs	250.00		250.00		250.00
Miscellaneous	2,342.24	54.82	2,397.06	321.48	2,075.58
Liquidation of Tax Title Liens					
Other Expenses	10,203.15		10,203.15	6,520.32	3,682.83
Legal Services and Costs					
Other Expenses	24,241.53		24,241.53	2,754.52	21,487.01
Engineering Services and Costs					
Other Expenses	15,067.50		15,067.50	607.50	14,460.00
Municipal Court					
Salaries and Wages	1,728.63		1,728.63		1,728.63
Other Expenses	938.71		938.71	183.99	754.72

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of 2017 Appropriation Reserves
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017 <u>Reserved</u>	Reserve for <u>Encumbrances</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balanced <u>Lapsed</u>
OPERATIONS -- WITHIN "CAPS" (CONT'D)					
General Government Functions (Cont'd):					
Public Defender (P.L. 1997, C 256)					
Other Expenses	\$ 1,613.00		\$ 1,613.00		\$ 1,613.00
Land Use Administration:					
Planning Board					
Salaries and Wages	0.56		0.56		0.56
Other Expenses	1,175.00		1,175.00		1,175.00
Zoning Board					
Salaries and Wages	21.05		21.05		21.05
Other Expenses	100.00		100.00		100.00
Rent Control					
Salaries and Wages	0.56		0.56		0.56
Other Expenses	135.00	\$ 3,865.00	4,000.00	\$ 3,865.00	135.00
Housing Costs					
Other Expenses	1.00		1.00		1.00
Code Enforcement and Administration:					
Code Enforcement Officer					
Salaries and Wages	8.18		8.18		8.18
Other Expenses	500.00		500.00		500.00
Insurance:					
Other	409.98		409.98		409.98
Workers Compensation Insurance	214.03		214.03		214.03
Employee Group Insurance	3,284.00		3,284.00		3,284.00
Employee Group Insurance - Opt Out	1,021.88		1,021.88		1,021.88

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of 2017 Appropriation Reserves
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017 <u>Reserved</u>	Reserve for <u>Encumbrances</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balanced <u>Lapsed</u>
OPERATIONS -- WITHIN "CAPS" (CONT'D)					
Public Safety Functions:					
Police Department					
Salaries and Wages	\$ 8,666.90		\$ 4,616.90	\$ 1,380.00	\$ 3,236.90
Other Expenses	11,504.52	\$ 6,935.20	18,439.72	8,916.30	9,523.42
Fire Department					
Miscellaneous Other Expenses	12,600.00		12,600.00	1,000.00	11,600.00
Emergency Management Services					
Salaries and Wages	27.24		27.24		27.24
Other Expenses	1,000.00		1,000.00		1,000.00
Prosecutor					
Salaries and Wages	1.86		1.86		1.86
Public Works Functions:					
Public Works Garage					
Other Expenses	1,467.89		1,467.89		1,467.89
Road Repairs And Maintenance					
Salaries and Wages	500.00		500.00		500.00
Other Expenses	5,052.14		5,052.14		5,052.14
Snow Removal					
Other Expenses		2,250.00	2,250.00	2,250.00	
Garbage and Trash Removal					
Salaries and Wages	15,527.03		15,527.03		15,527.03
Other Expenses	4,035.09		4,035.09		4,035.09
Landfill Solidwaste Disposal Costs	8,361.13		8,361.13	6,172.12	2,189.01
Vehicle Maintenance					
Other Expenses	20,205.59		20,205.59	3,294.56	16,911.03
Environmental					
Other Expenses	170.00		170.00		170.00
Public Buildings and Ground					
Other Expenses	15,583.10	5,450.55	21,033.65	5,716.03	15,317.62
Demolition of Buildings	1.00		1.00		1.00
Community Center					
Salaries and Wages	1,924.36		1,924.36		1,924.36
Other Expenses	8,229.65	75.00	8,304.65		8,304.65

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of 2017 Appropriation Reserves
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017 <u>Reserved</u>	Reserve for <u>Encumbrances</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balanced <u>Lapsed</u>
OPERATIONS -- WITHIN "CAPS" (CONT'D)					
Health and Human Services Functions:					
Board of Health					
Other Expenses	\$ 200.00		\$ 200.00		\$ 200.00
Animal Control					
Other Expenses	3,348.50		3,348.50	\$ 1,125.00	2,223.50
Parks and Recreation Functions:					
Board of Recreation Commissioners					
Other Expenses	2,536.93		2,536.93		2,536.93
Senior Citizens					
Other Expenses	2,876.57		2,876.57		2,876.57
Utility Expenses and Bulk Purchases:					
Electricity	7,339.27	\$ 2,414.33	9,753.60	4,374.58	5,379.02
Telephone	1,346.52		2,396.52	2,387.37	9.15
Gasoline and Fuel	21,937.38	1,092.84	23,030.22	1,137.84	21,892.38
Natural Gas	12,782.06	928.25	13,710.31	1,488.05	12,222.26
Street Lighting	8,040.64	29.23	8,069.87	300.60	7,769.27
Sewerage Processing and Disposal	1,854.26		1,854.26	900.00	954.26
	<u>254,601.68</u>	<u>29,840.09</u>	<u>281,441.77</u>	<u>59,336.10</u>	<u>222,105.67</u>
DEFERRED CHARGES AND REGULATORY EXPENDITURES MUNICIPAL -- WITHIN "CAPS"					
Regulatory Expenditures:					
Contributions to:					
Social Security System (O.A.S.I.)	2,361.06		2,361.06		2,361.06
Defined Contribution Retirement Program	251.72		3,251.72	1,151.64	2,100.08
Unemployment Insurance	1,362.38		1,362.38		1,362.38
	<u>3,975.16</u>	<u>-</u>	<u>6,975.16</u>	<u>1,151.64</u>	<u>5,823.52</u>

(Continued)

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of 2017 Appropriation Reserves
For the Year Ended December 31, 2018

	Balance Dec. 31, 2017 <u>Reserved</u>	Reserve for <u>Encumbrances</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balanced <u>Lapsed</u>
Total General Appropriations for Municipal Purposes -- Within "CAPS"	\$ 258,576.84	\$ 29,840.09	\$ 288,416.93	\$ 60,487.74	\$ 227,929.19
OPERATIONS -- EXCLUDED FROM "CAPS"					
Contributions to:					
Recycling Tax	825.40		825.40	136.08	689.32
Total Operations -- Excluded from "CAPS"	825.40		825.40	136.08	689.32
OPERATIONS -- EXCLUDED FROM "CAPS"					
CAPITAL IMPROVEMENTS -- EXCLUDED FROM "CAPS"					
Engineer Costs for Projects	7,565.00		7,565.00		7,565.00
Purchase of Public Works Vehicles, Equipment and Improvements to Garage	102.00		102.00		102.00
Purchase of a Generator	10,000.00		10,000.00		10,000.00
Improvements to Tennis Courts	491.05		491.05		491.05
Total Capital Improvements Excluded from "CAPS"	18,158.05		18,158.05		18,158.05
	\$ 277,560.29	\$ 29,840.09	\$ 307,400.38	\$ 60,623.82	\$ 246,776.56
				\$ 636.42	
				<u>59,987.40</u>	
				<u>\$ 60,623.82</u>	

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Reserve for Encumbrances
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 33,223.20
Increased by:	
2018 Budget Appropriations -- Encumbrances	<u>52,256.77</u>
	85,479.97
Decreased by:	
Transfer to 2017 Appropriation Reserves	<u>29,840.09</u>
Balance December 31, 2018	<u><u>\$ 55,639.88</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of Accounts Payable
 For the Year Ended December 31, 2018

Balance December 31, 2017	\$	36,223.53
Increased by:		
2017 Appropriation Reserves -- Accounts Payable		636.42
		36,859.95
Decreased by:		
Disbursements		14,586.98
Balance December 31, 2018	\$	22,272.97

Exhibit SA-12

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of Due to State of New Jersey -- Division of Youth and Family Services
 Marriage License Fees
 For the Year Ended December 31, 2018

Balance December 31, 2017	\$	156.00
Increased by:		
Receipts		100.00
		256.00
Decreased by:		
Disbursements		75.00
Balance December 31, 2018	\$	181.00

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Due to State of New Jersey
Veterans' and Senior Citizens' Deductions
For the Year Ended December 31, 2018

Balance December 31, 2017		\$ 1,938.95
Increased by:		
Receipts	\$ 10,250.00	
Deductions Disallowed by Tax Collector: 2017	<u>1,750.00</u>	
		<u>12,000.00</u>
		13,938.95
Decreased by:		
Accrued in 2018		
Deductions per Tax Billing	\$ 13,000.00	
Deductions Allowed by Tax Collector	<u>750.00</u>	
		13,750.00
Less:		
Deductions Disallowed by Tax Collector	<u>1,500.00</u>	
		<u>12,250.00</u>
Balance December 31, 2018		<u><u>\$ 1,688.95</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Prepaid Taxes
For the Year Ended December 31, 2018

Balance December 31, 2017 (2018 Taxes)	\$ 26,043.85
Increased by:	
Receipts -- Collector	19,935.32
	45,979.17
Decreased by:	
Application to Taxes Receivable	26,043.85
Balance December 31, 2018 (2019 Taxes)	\$ 19,935.32

Exhibit SA-15

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Tax Overpayments
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 4,364.74
Increased by:	
Receipts -- Collector	6,279.09
	10,643.83
Decreased by:	
Refund of Overpayments	3,994.64
Balance December 31, 2018	\$ 6,649.19

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Local School District Taxes Payable
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 0.20
Increased by:	
2018 Levy -- Calendar Year	<u>791,164.00</u>
	791,164.20
Decreased by:	
Payments made to:	
Borough of Chesilhurst Board of Education	<u>791,164.00</u>
Balance December 31, 2018	<u><u>\$ 0.20</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of County Taxes Payable
 For the Year Ended December 31, 2018

2018 Levy:		
Net County Taxes	\$ 698,333.95	
County Library Tax	44,260.16	
County Open Space Tax	<u>17,066.15</u>	
		\$ 759,660.26
Decreased by:		
Disbursements		<u><u>\$ 759,660.26</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Statement of Due County for Added and Omitted Taxes
 For the Year Ended December 31, 2018

Balance December 31, 2017		\$ 3,304.23
Increased by:		
Added Taxes (R.S. 54:4-63.1 et seq.)		<u>703.21</u>
		4,007.44
Decreased by:		
Disbursements		<u><u>3,304.23</u></u>
Balance December 31, 2018		<u><u>\$ 703.21</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Payroll Deductions Payable
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 57,207.40
Increased by:	
Receipts	<u>517,439.59</u>
	574,646.99
Decreased by:	
Disbursements	<u>544,294.27</u>
Balance December 31, 2018	<u><u>\$ 30,352.72</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
Statement of Protested Checks Receivable
For the Year Ended December 31, 2018

Balance December 31, 2017	\$	300.00
Decreased by:		
Cancellations	\$	<u>300.00</u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Federal, State and Other Grant Fund
 Statement of Due from Current Fund
 For the Year Ended December 31, 2018

Balance December 31, 2017		\$ 64,523.47
Increased by:		
Grants Receivable:		
Receipts	\$ 137,773.17	
Canceled	1,140.37	
Matching Funds for Grants	<u>1,616.26</u>	
		<u>140,529.80</u>
		205,053.27
Decreased by:		
Grants Appropriated:		
Disbursements	20,156.81	
Canceled	<u>1,140.37</u>	
		<u>21,297.18</u>
Balance December 31, 2018		<u><u>\$ 183,756.09</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
Federal, State and Other Grant Fund
Statement of Contracts Payable
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 1,048.75
Increased by:	
Transfer from Grants Appropriated	<u>158,318.75</u>
	159,367.50
Decreased by:	
Transfer to Grants Appropriated	<u>1,048.75</u>
Balance December 31, 2018	<u><u>\$ 158,318.75</u></u>

BOROUGH OF CHESILHURST
CURRENT FUND
 Federal, State and Other Grant Fund
 Statement of Federal, State and Other Grants Receivable
 For the Year Ended December 31, 2018

	<u>Balance</u> <u>Dec. 31, 2017</u>	<u>Accrued</u>	<u>Received</u>	<u>Canceled</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Federal Grants:					
Community Development Block Grant-Year 35	\$ 16,384.05				\$ 16,384.05
NJ Transportation Trust Fund Authority Act-Third Avenue		\$ 250,000.00	\$ 117,952.50		132,047.50
Total Federal Grants	16,384.05	250,000.00	117,952.50	-	148,431.55
State Grants:					
Recycling Tonnage Grant	36.64	763.96		\$ 149.82	650.78
Clean Communities Program		6,584.44	5,349.22	990.55	244.67
Body Armor Replacement Program		1,500.00	1,500.00		
Click it or Ticket		5,500.00	5,500.00		
Camden County Prosecutor's Office - DWI Enforcement		1,500.00	1,500.00		
Alliance for Prevention of Alcohol and Drug Abuse	8,767.52	6,465.05	4,971.45		10,261.12
Total State Grants	8,804.16	22,313.45	18,820.67	1,140.37	11,156.57
Other Grants:					
JIF Safety Award		1,000.00	1,000.00		
Total All Grants	\$ 25,188.21	\$ 273,313.45	\$ 137,773.17	\$ 1,140.37	\$ 159,588.12

BOROUGH OF CHESILHURST
CURRENT FUND
 Federal, State and Other Grant Fund
 Statement of Reserves for Federal, State and Other Grants - Unappropriated
 For the Year Ended December 31, 2018

<u>Program</u>	<u>Balance Dec. 31, 2017</u>	<u>Federal, State and Other Grants Receivable</u>	<u>Realized as Revenue in 2018</u>	<u>Balance Dec. 31, 2018</u>
State Grants:				
Recycling Tonnage Grant	\$ 614.14	\$ 763.96	\$ 763.96	\$ 614.14
Clean Communities Program	5,593.89	6,584.44	6,584.44	5,593.89
Body Armor Replacement Program	1,142.76	1,500.00	1,061.39	1,581.37
Click it or Ticket		5,500.00	5,500.00	
Camden County Prosecutor's Office - DWI Enforcement		1,500.00	1,500.00	
Alcohol Education, Rehabilitation	7.82	6,465.05	6,465.05	7.82
Municipal Alliance on Alcoholism and Drug Abuse	120.86		120.86	
NJ Transportation Trust - Reconstruction of Third Avenue		250,000.00	250,000.00	
Total State Grants	<u>7,479.47</u>	<u>272,313.45</u>	<u>271,995.70</u>	<u>7,797.22</u>
Other Grants:				
JIF Safety Award	1,000.00	1,000.00	1,000.00	1,000.00
Total All Grants	<u>\$ 8,479.47</u>	<u>\$ 273,313.45</u>	<u>\$ 272,995.70</u>	<u>\$ 8,797.22</u>

BOROUGH OF CHESILHURST
CURRENT FUND
Federal, State and Other Grant Fund
Statement of Reserves for Federal, State and Other Grants - Appropriated
For the Year Ended December 31, 2018

Program	Balance Dec. 31, 2017		Transferred - 2018 Budget Appropriations	Disbursed	Canceled	Encumbrances / Contracts Payable	Balance Dec. 31, 2018
	Appropriated	Other					
Federal Grants:							
Community Development Block Grant	\$ 20,621.53						\$ 20,621.53
Community Development Block Grant -- 5th Ave and Siegfried	1,291.92	\$ 1,048.75				\$ 1,048.75	1,291.92
Community Development Block Grant -- 4th and Nelson	11,619.70						11,619.70
Municipal Storm Water Regulation Program	2,085.54						2,085.54
Stimulus Funds	1,370.00						1,370.00
NJ Transportation Trust Fund Authority Act							
Third Avenue			\$ 250,000.00	\$ 3,020.00		184,450.00	62,530.00
Francis and Payson Avenues	3,391.25						3,391.25
Sixth Avenue	4,150.82						4,150.82
Total Federal Grants	44,530.76	1,048.75	250,000.00	3,020.00	-	185,498.75	107,060.76
State Grants:							
Recycling Tonnage Grant	11,559.24		763.96		\$ 149.82		12,173.38
Alcohol Education, Rehabilitation and Enforcement	1,266.37		120.86				1,387.23
Clean Communities	4,406.33		6,584.44	2,944.00	990.55		7,056.22
Body Armor Replacement Program	1,101.16		1,061.39				2,162.55
Camden County Prosecutors Office - DWI Enforcement			1,500.00	1,500.00			
Narcotics Task Force	5,642.00						5,642.00
NJ Office of Highway Safety - Click It or Ticket			5,500.00	5,500.00			
Camden County Municipal Alliance Grant	6,622.77	284.51	6,465.05	4,607.10		284.51	8,480.72
Camden County Municipal Alliance Grant -Match	3,055.19	250.00	1,616.26	2,585.71		250.00	2,085.74
Total State Grants	33,653.06	534.51	23,611.96	17,136.81	1,140.37	534.51	38,987.84
Other Grants:							
JIF Safety Award	1,465.13		1,000.00				2,465.13
Total Other Grants	1,465.13	-	1,000.00	-	-	-	2,465.13
Total All Grants	\$ 79,648.95	\$ 1,583.26	\$ 274,611.96	\$ 20,156.81	\$ 1,140.37	\$ 186,033.26	\$ 148,513.73
Contracts Payable		\$ 1,048.75				\$ 158,318.75	
Encumbrances		534.51				27,714.51	
		<u>\$ 1,583.26</u>				<u>\$ 186,033.26</u>	

SUPPLEMENTAL EXHIBITS

TRUST FUND

BOROUGH OF CHESILHURST
TRUST FUNDS
Statement of Trust Fund Cash
Per N.J.S. 40A:5-5 -- Treasurer
For the Year Ended December 31, 2018

	<u>Animal Control</u>	<u>Other</u>
Balance December 31, 2017	\$ 3,664.79	\$ 205,080.12
Increased by Receipts:		
Reserve for Animal Control Fund Expenditures	\$ 96.00	
Due Current Fund		\$ 16,891.99
State Registration Fees	21.60	
Miscellaneous Trust Reserves		
Premiums Received at Tax Sale		13,700.00
Deposits for Redemption of Tax Sale Certificates	<u> </u>	<u>275,655.90</u>
	<u>117.60</u>	<u>306,247.89</u>
	3,782.39	511,328.01
Decreased by Disbursements:		
State Registration Fees	20.40	
Miscellaneous Trust Reserves		
Premiums Received at Tax Sale		79,500.00
Deposits for Redemption of Tax Sale Certificates	<u> </u>	<u>293,658.31</u>
	<u>20.40</u>	<u>373,158.31</u>
Balance December 31, 2018	<u><u>\$ 3,761.99</u></u>	<u><u>\$ 138,169.70</u></u>

BOROUGH OF CHESILHURST
ANIMAL CONTROL TRUST FUND
Statement of Due to Current Fund
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 3,281.19
Increased by:	
Disbursements made by the Current Fund --	
Reserve for Animal Control Expenditures	<u>200.00</u>
Balance December 31, 2018	<u><u>\$ 3,481.19</u></u>

BOROUGH OF CHESILHURST
ANIMAL CONTROL TRUST FUND
 Statement of Reserve for Animal Control Expenditures
 For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 382.00
Increased by:	
Receipts	96.00
	478.00
Decreased by:	
Expenditures under R.S. 4:19-15.11:	
Paid by Current Fund	200.00
Balance December 31, 2018	\$ 278.00
 <u>Dog License Fees Collected:</u>	
<u>Year</u>	
2016	\$ 185.00
2017	130.00
	\$ 315.00

BOROUGH OF CHESILHURST
ANIMAL CONTROL TRUST FUND
Statement of Due to State of New Jersey for Dog License Registration Fees
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 1.60
Increased by:	
Receipts -- Registration Fees	<u>21.60</u>
	23.20
Decreased by	
Disbursements	<u>20.40</u>
Balance December 31, 2018	<u><u>\$ 2.80</u></u>

BOROUGH OF CHESILHURST
TRUST - OTHER FUND
Statement of Accounts Receivable
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 5,386.48
Increased by:	
Miscellaneous Trust Reserves -- Accounts Receivable	<u>276.39</u>
Balance December 31, 2018	<u><u>\$ 5,662.87</u></u>

BOROUGH OF CHESILHURST
TRUST - OTHER FUND
Statement of Due from Current Fund
For the Year Ended December 31, 2018

Balance December 31, 2017		\$ 154,003.26
Increased by:		
Receipts in Current Fund:		
Miscellaneous Trust Reserves	\$ 34,989.78	
2018 Budget Appropriations	<u>11,929.51</u>	
		<u>46,919.29</u>
		200,922.55
Decreased by:		
Receipts -- Interfund Loans Received	16,891.99	
Disbursements made by Current Fund -- Miscellaneous Trust Reserves	<u>23,128.07</u>	
		<u>40,020.06</u>
Balance December 31, 2018		<u><u>\$ 160,902.49</u></u>

BOROUGH OF CHESILHURST
TRUST - OTHER FUND
Statement of Reserve for Encumbrances
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 7,502.48
Increased by:	
Miscellaneous Trust Reserves -- Encumbrances	<u>2,475.50</u>
Balance December 31, 2018	<u><u>\$ 9,977.98</u></u>

BOROUGH OF CHESILHURST
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 Schedule of Community Development Block Grant Receivable
 As of December 31, 2018

Balance Dec. 31, 2018	\$ 68,500.00
<hr/>	
<u>Analysis of Balance Dec. 31, 2018</u>	
Year 36	\$ 17,200.00
Year 37 - Senior Center	17,100.00
Year 38	17,200.00
Year 39	17,000.00
	<hr/>
	\$ 68,500.00
	<hr/>

Exhibit SB-9

BOROUGH OF CHESILHURST
COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 Schedule of Reserve for Community Development Block Grant
 As of December 31, 2018

Balance Dec. 31, 2018	\$ 68,500.00
<hr/>	
<u>Analysis of Balance Dec. 31, 2018</u>	
Year 36	\$ 17,200.00
Year 37 - Senior Center	17,100.00
Year 38	17,200.00
Year 39	17,000.00
	<hr/>
	\$ 68,500.00
	<hr/>

BOROUGH OF CHESILHURST
TRUST - OTHER FUND
 Statement of Miscellaneous Trust Reserves
 For the Year Ended December 31, 2018

	Balance	Increased by		Decreased by			Balance	
	<u>Dec. 31, 2017</u>	<u>Due Current</u>	<u>Other</u>	<u>Due Current</u>	<u>Disbursements</u>	<u>Other</u>	<u>Encumbrances</u>	<u>Dec. 31, 2018</u>
Reserve for Escrow Fees	\$ 24,939.25	\$ 3,000.00	\$ 276.39	\$ 9,303.25			\$ 2,475.50	\$ 16,436.89
Premiums Received at Tax Sale	147,900.00		13,700.00		\$ 79,500.00			82,100.00
Deposits for Redemption of Tax Sale Certificates	31,772.36	14,119.46	275,655.90	5,524.50	293,658.31			22,364.91
Reserve for Maintenance Guarantee	11,315.00							11,315.00
Cash Performance Bond	15,000.00							15,000.00
Reserve for Recreation	43,207.00	8,450.00		1,450.00		\$ 700.00		49,507.00
Reserve for Public Defender Fees	1,008.13	630.00		305.00				1,333.13
Reserve for Off-Duty Municipal Police	4,070.00	8,790.32		6,545.32				6,315.00
Reserve for Accumulated Absences	42,554.03	8,000.00						50,554.03
Reserve for Storm Recovery	32,581.21	3,929.51						36,510.72
Reserve for Forfeited Property	230.40							230.40
Reserve for Uniform Fire Safety Penalties	2,390.00							2,390.00
	<u>\$ 356,967.38</u>	<u>\$ 46,919.29</u>	<u>\$ 289,632.29</u>	<u>\$ 23,128.07</u>	<u>\$ 373,158.31</u>	<u>\$ 700.00</u>	<u>\$ 2,475.50</u>	<u>\$ 294,057.08</u>
			Receipts					
			Accounts Receivable	\$ 289,355.90				
				276.39				
			2018 Budget Appropriations	\$ 11,929.51				
			Receipts in Current Fund	34,989.78				
			Accounts Payable			\$ 700.00		
				<u>\$ 46,919.29</u>	<u>\$ 289,632.29</u>	<u>\$ 700.00</u>		

SUPPLEMENTAL EXHIBITS

GENERAL CAPITAL FUND

BOROUGH OF CHESILHURST
GENERAL CAPITAL FUND
 Schedule of General Capital Cash
 As of December 31, 2018

	Balance (Overdraft) <u>Dec. 31, 2018</u>
Capital Improvement Fund	\$ 75,125.00
Due to / from Current Fund	(90,486.17)
Reserve for Purchase of Computer Equipment	4,060.01
Fund Balance	7,956.00
Improvement Authorizations:	
Ordinance	
<u>Number</u>	
15-04	Purchase of a New Four Wheel Drive Truck <u>3,345.16</u>
	<u><u>-</u></u>

BOROUGH OF CHESILHURST
GENERAL CAPITAL FUND
 Schedule of Deferred Charges to Future Taxation -- Unfunded
 As of December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2018</u>	<u>Analysis of Balance December 31, 2018</u>	
			<u>Expenditures</u>	<u>Unexpended Improvement Authorizations</u>
	General Improvements:			
09-10	Purchase of a Trash Truck and Tractor	<u>\$ 6,108.66</u>	<u>-</u>	<u>\$ 6,108.66</u>

BOROUGH OF CHESILHURST
GENERAL CAPITAL FUND
Schedule of Due from Current Fund
As of December 31, 2018

Balance December 31, 2018	<u>\$ 90,486.17</u>
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BOROUGH OF CHESILHURST
 GENERAL CAPITAL FUND
 Schedule of Improvement Authorizations
 As of December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Descriptions</u>	<u>Ordinance Date</u>	<u>Amount</u>	<u>Balance Dec. 31, 2018</u>	
				<u>Funded</u>	<u>Unfunded</u>
General Improvements:					
09-10	Purchase of a Trash Truck and Tractor	11/12/2009	\$ 250,000.00		\$ 6,108.66
15-04	Purchase of a New Four Wheel Drive Truck	7/2/2015	40,000.00	\$ 3,345.16	
				<u>\$ 3,345.16</u>	<u>\$ 6,108.66</u>

BOROUGH OF CHESILHURST
GENERAL CAPITAL FUND
Schedule of Capital Improvement Fund
As of December 31, 2018

Balance December 31, 2018	<u>\$ 75,125.00</u>
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BOROUGH OF CHESILHURST
GENERAL CAPITAL FUND
 Schedule of Bonds and Notes Authorized but not Issued
 As of December 31, 2018

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2018</u>
General Improvements:		
09-10	Purchase of a Trash Truck and Tractor	<u>\$ 6,108.66</u>

SUPPLEMENTAL EXHIBITS

SEWER UTILITY FUND

BOROUGH OF CHESILHURST
SEWER UTILITY FUND
Statement of Sewer Utility Cash
Per N.J.S. 40A:5-5 -- Treasurer
For the Year Ended December 31, 2018

		<u>Operating</u>
Balance December 31, 2017		\$ 237,569.44
Increased by Receipts:		
Due Current Fund		<u>180,000.00</u>
		417,569.44
Decreased by Disbursements:		
2018 Appropriations	\$ 201,868.87	
Interest on Loans	6,831.04	
Due Current Fund	<u>20,000.00</u>	
		<u>228,699.91</u>
Balance December 31, 2018		<u><u>\$ 188,869.53</u></u>

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Sewer Consumer Accounts Receivable
For the Year Ended December 31, 2018

Balance December 31, 2017		\$	53,378.94
Increased by:			
Sewer Rents Levied			253,162.00
			306,540.94
Decreased by:			
Due Current Fund - Collections	\$	241,970.31	
Transfer to Consumer Liens Receivable		6,929.45	
			248,899.76
Balance December 31, 2018		\$	57,641.18

Exhibit SD-3

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Sewer Consumer Liens Receivable
For the Year Ended December 31, 2018

Balance December 31, 2017		\$	34,715.02
Increased by:			
Interest and Costs at Tax Sale	\$	415.21	
Transfer from Consumer Accounts Receivable		6,929.45	
			7,344.66
			42,059.68
Decreased by:			
Due Current Fund - Collections			1,430.23
Balance December 31, 2018		\$	40,629.45

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Due to / from Current Fund
For the Year Ended December 31, 2018

Balance December 31, 2017 (Due to)		\$ 5,049.29
Increased by:		
Receipts in Current Fund:		
Sewer Consumer Accounts Receivable	\$ 241,970.31	
Sewer Consumer Liens Receivable	1,430.23	
Sewer Prepaid Rents	1,948.63	
Interest and Costs on Delinquent Rents	4,790.55	
Disbursed -- Interfund loans returned	<u>20,000.00</u>	
		<u>270,139.72</u>
		275,189.01
Decreased by:		
Disbursements made by the Current Fund:		
2018 Appropriations	57,056.14	
2017 Appropriation Reserves	4,070.00	
Receipts -- Interfund Loans Received	<u>180,000.00</u>	
		<u>241,126.14</u>
Balance December 31, 2018 (Due from)		<u><u>\$ 23,964.29</u></u>

BOROUGH OF CHESILHURST
SEWER UTILITY CAPITAL FUND
Schedule of Fixed Capital
As of December 31, 2018

<u>Account</u>	<u>Balance</u> <u>Dec. 31, 2018</u>
Acquisition, Construction and Installation of a Sewage Collection System	\$ 4,668,946.00
Rehabilitation of the Atlantic Avenue Pumping Station	<u>300,000.00</u>
	<u>\$ 4,968,946.00</u>

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
 Statement of 2017 Appropriation Reserves
 For the Year Ended December 31, 2018

	Balance Dec. 31, 2017		Balance After Modification	Paid or Charged	Lapsed
	<u>Reserved</u>	<u>Encumbered</u>			
Salaries and Wages	\$ 1,822.60		\$ 1,822.60		\$ 1,822.60
Other Expenses	7,330.53	\$ 350.00	7,680.53	\$ 4,420.00	3,260.53
Deferred Charges and Regulatory Expenditures:					
Regulatory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)	609.46		609.46		609.46
Unemployment Compensation	354.58		354.58		354.58
	<u>\$ 10,117.17</u>	<u>\$ 350.00</u>	<u>\$ 10,467.17</u>	<u>\$ 4,420.00</u>	<u>\$ 6,047.17</u>
			Accounts Payable	\$ 350.00	
			Due Current Fund	4,070.00	
				<u>\$ 4,420.00</u>	

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Prepaid Sewer Rents
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 1,865.47
Increased by:	
Due Current Fund - Collections -- 2019 Sewer Rents	<u>1,948.63</u>
Balance December 31, 2018	<u><u>\$ 3,814.10</u></u>

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Statement of Accrued Interest on Loans
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 3,954.42
Increased by:	
Budget Appropriation:	
Interest on Loan	<u>2,876.62</u>
	6,831.04
Decreased by:	
Interest Paid	<u>\$ 6,831.04</u>

BOROUGH OF CHESILHURST
SEWER UTILITY OPERATING FUND
Schedule of Reserve for Debt Service
As of December 31, 2018

Balance December 31, 2018	<u>\$ 912.00</u>
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BOROUGH OF CHESILHURST
SEWER UTILITY CAPITAL FUND
Statement of Reserve for Amortization
For the Year Ended December 31, 2018

Balance December 31, 2017	\$ 4,767,077.13
Increased by:	
Budget Appropriation	
Payment of Loan Principal	<u>201,868.87</u>
Balance December 31, 2018	<u><u>\$ 4,968,946.00</u></u>

BOROUGH OF CHESILHURST
SEWER UTILITY CAPITAL FUND
 Statement of USRDA Loans Payable
 For the Year Ended December 31, 2018

<u>Description</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2017</u>	<u>Paid by Budget Appropriation</u>
Construction of Sewer System	2/11/94	\$ 1,216,500.00	<u>\$ 201,868.87</u>	<u>\$ 201,868.87</u>

PART II
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2018

BOROUGH OF CHESILHURST
Schedule of Findings and Recommendations
For the Year Ended December 31, 2018

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

BOROUGH OF CHESILHURST
Summary Schedule of Prior Year Audit Findings
and Recommendations as Prepared by Management

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

FINANCIAL STATEMENT FINDINGS

None.

FEDERAL AWARDS

None.

STATE FINANCIAL ASSISTANCE PROGRAMS

None.

BOROUGH OF CHESILHURST
 Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bonds</u>
Michael Blunt	Mayor	
Karen Chew	President of Council	
Russell Him, Sr.	Council Member	
Rukiah Alwan	Council Member	
Jamila Garnett	Council Member	
Herbert Littles	Council Member	
Keith Waters	Council Member	
Gloria Rose	Borough Clerk and Register of Vital Statistics	(A)
William E. Hales, Jr.	Certified Municipal Finance Officer and Treasurer	(A)
JoAnn Watson	Tax and Sewer Utility Collector	(A)
Karen M. Paullin	Court Administrator and Violations Clerk	(A)
Michael Diamond	Judge of Municipal Court	(A)
Wendell Smith	Police Chief	(A)
Theresa Stagliano	Tax Assessor	(A)
William Tambussi	Attorney	
Steven Bach	Engineer	

(A) – Covered by Camden County Joint Insurance Pool and Municipal Excess Joint Insurance Pool for \$1,000,000.00.

11900

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Borough officials during the course of the audit.

Respectfully submitted,

A handwritten signature in black ink that reads "Bowman & Company LLP". The signature is written in a cursive, flowing style.

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink that reads "Michael D. Cesaro". The signature is written in a cursive, flowing style.

Michael D. Cesaro
Certified Public Accountant
Registered Municipal Accountant

